




MACKENZIE COUNTY

# REGULAR COUNCIL MEETING

**MARCH 23, 2022**  
**10:00 AM**

FORT VERMILION COUNCIL  
CHAMBERS

 780.927.3718

 [www.mackenziecounty.com](http://www.mackenziecounty.com)

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**Mackenzie County**



**MACKENZIE COUNTY  
REGULAR COUNCIL MEETING**

**Tuesday March 23, 2022  
10:00 a.m.**

**Fort Vermilion Council Chambers**

**Fort Vermilion, Alberta**

**AGENDA**

		Page
<b>CALL TO ORDER:</b>	1. a) Call to Order	
<b>AGENDA:</b>	2. a) Adoption of Agenda	
<b>ADOPTION OF PREVIOUS MINUTES:</b>	3. a) Minutes of the March 8, 2022 Regular Council Meeting	7
	b) Business Arising out of the Minutes	
	c)	
<b>CLOSED MEETING:</b>	<i>Freedom of Information and Protection of Privacy Act Division 2, Part 1 Exceptions to Disclosure</i>	
	4. a)	
	b)	
<b>TENDERS:</b>	Tender openings are scheduled for 11:00 a.m.	
	5. a) Line Painting 2022 – Request for Proposals	25
	b) Crack Filling 2022 – Request for Proposals	27
	c) Buttertown Road - Request for Proposals	29
	d) Machesis Lake Campground Caretaker	31
	e) Fort Vermilion Flood Recovery Stage 2 Subdivision	35
<b>PUBLIC HEARINGS:</b>	Public Hearings are scheduled for 1:00 p.m.	
	6. a) Bylaw 1253-22 Land Use Bylaw Amendment to Rezone Part of NE 17-105-14-W5M from	37

Agricultural "A" to Rural Industrial Light "RIL"

	6.b)		
<b>DELEGATIONS</b>	7.	a)	Ridgeview Grade 6 Class (10:00 a.m.)
		b)	
<b>GENERAL REPORTS:</b>	8.	a)	
		b)	
<b>AGRICULTURE SERVICES:</b>	9.	a)	None
		b)	
<b>COMMUNITY SERVICES:</b>	10.	a)	Zama Recreation Society Community Park & Campground Operational Proposal
		b)	
		c)	
<b>FINANCE:</b>	11.	a)	Tax Recovery Auction – Reserve Tax Roll # 188218
		b)	Amending Motion 22-02-110
		c)	Expense Claims – Councillors
		d)	Expense Claims – Members at Large
		e)	
		f)	
<b>OPERATIONS:</b>	12.	a)	La Crete North Access – Capital Project Review/Amendment - HANDOUT
		b)	
		c)	
<b>UTILITIES:</b>	13.	a)	None
		b)	
<b>PLANNING &amp;</b>	14.	a)	

**DEVELOPMENT:**

b)

**ADMINISTRATION**      15.    a)      Xerox Scanner      73

b)

c)

**COMMITTEE OF THE WHOLE ITEMS:**      16    a)      Business Arising out of Committee of the Whole

b)

**COUNCIL COMMITTEE REPORTS:**

17.    a)      Council Committee Reports (verbal)

b)      Municipal Planning Commission Meeting Minutes      75

c)      Agricultural Service Board Meeting Minutes      87

d)

**INFORMATION / CORRESPONDENCE:**      18.    a)      Information/Correspondence      93

**NOTICE OF MOTION:**      19.    a)

**NEXT MEETING DATES:**      20.    a)      Regular Council Meeting  
April 12, 2022  
10:00 a.m.  
Fort Vermilion Council Chambers

b)      Committee of the Whole Meeting  
April 26, 2022  
10:00 a.m.  
Fort Vermilion Council Chambers

**ADJOURNMENT:**      21.    a)      Adjournment





Mackenzie County

# REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>March 23, 2022</b>
<b>Presented By:</b>	<b>Carrie Simpson, Director of Legislative &amp; Support Services</b>
<b>Title:</b>	<b>Minutes of the March 8, 2022 Regular Council Meeting</b>

**BACKGROUND / PROPOSAL:**

Minutes of the March 8, 2022 Regular Council Meeting are attached.

**OPTIONS & BENEFITS:**

**COSTS & SOURCE OF FUNDING:**

**SUSTAINABILITY PLAN:**

**COMMUNICATION / PUBLIC PARTICIPATION:**

Approved Council Meeting minutes are posted on the County website.

**POLICY REFERENCES:**

Author: C. Sarapuk Reviewed by: \_\_\_\_\_ CAO: \_\_\_\_\_

**RECOMMENDED ACTION:**

- Simple Majority       Requires 2/3       Requires Unanimous

That the minutes of the March 8, 2022 Regular Council Meeting be adopted as presented.

Author: C. Sarapuk      Reviewed by: \_\_\_\_\_      CAO: \_\_\_\_\_



**MACKENZIE COUNTY  
REGULAR COUNCIL MEETING**

**Tuesday, March 8, 2022  
10:00 a.m.**

**Fort Vermilion Council Chambers  
Fort Vermilion, AB**

**PRESENT:**

Josh Knelsen	Reeve
Walter Sarapuk	Deputy Reeve
Jacque Bateman	Councillor (virtual)
Peter F. Braun	Councillor
Cameron Cardinal	Councillor
Darrell Derksen	Councillor
David Driedger	Councillor
Garrell Smith	Councillor
Lisa Wardley	Councillor
Ernest Peters	Councillor (virtual)

**REGRETS:**

**ADMINISTRATION:**

Byron Peters	Interim Chief Administrative Officer/ Director of Projects and Infrastructure
Carrie Simpson	Director of Legislative and Support Services/ Recording Secretary
Jennifer Batt	Director of Finance
Jeff Simpson	Director of Operations
John Zacharias	Director of Utilities
Don Roberts	Director of Community Services
Caitlin Smith	Manager of Planning and Development

**ALSO PRESENT:** Members of the public

Minutes of the Regular Council meeting for Mackenzie County held on March 8, 2022 in the Council Chambers at the Fort Vermilion County Office.

**CALL TO ORDER: 1. a) Call to Order**

Reeve Knelsen called the meeting to order at 10:00 a.m.

**AGENDA: 2. a) Adoption of Agenda**

**MOTION 22-03-141 MOVED** by Deputy Reeve Sarapuk

That the agenda be adopted with the following addition:

12. b) Sidewalk Maintenance

**CARRIED**

**ADOPTION OF  
PREVIOUS MINUTES:**

**3. a) Minutes of the February 16, 2022 Regular Council Meeting**

**MOTION 22-03-142**

**MOVED** by Councillor Braun

That the minutes of the February 16, 2022 Regular Council Meeting be adopted as presented.

**CARRIED**

**ADOPTION OF  
PREVIOUS MINUTES:**

**3. b) Business Arising out of the Minutes**

None

**CLOSED MEETING:**

**4. a) Closed Meeting**

**MOTION 22-03-143**

**MOVED** by Councillor Cardinal

That Council move into a closed meeting at 10:01 a.m. to discuss the following:

- 4.a) Bursary Applicant – Forgiveness Request (s. 17)
- 4.b) Land (s.23, s.25, s 27)
- 4.c) Outstanding Insurance Claim Update (s.27)

**CARRIED**

The following individuals were present during the closed meeting discussion. (*MGA Section 602.08(1)(6)*)

- All Members of Council
- Byron Peters, Interim Chief Administrative Officer
- Jennifer Batt, Director of Finance
- Jeff Simpson, Director of Operations
- Carrie Simpson, Director of Legislative and Support Services
- John Zacharias, Director of Utilities
- Don Roberts, Director of Community Services
- Caitlin Smith, Manager of Planning and Development

**MOTION 22-03-144**

**MOVED** by Councillor Wardley

That Council move out of the closed meeting at 11:15 a.m.

**CARRIED**

**CLOSED MEETING**

**4.a) Bursary Applicant – Forgiveness Request**

**MOTION 22-03-145**  
Requires 2/3

**MOVED** by Councillor Wardley

That the bursary forgiveness request be declined.

**CARRIED**

**CLOSED MEETING**

**4.b) Land**

**MOTION 22-03-146**  
Requires 2/3

**MOVED** by Councillor Braun

That administration proceed with land purchases as discussed.

**CARRIED**

**CLOSED MEETING**

**4.c) Outstanding Insurance Claim Update**

**MOTION 22-03-147**  
Requires 2/3

**MOVED** by Deputy Reeve Sarapuk

That the 2021 Insurance Summary Report up to and including March 3, 2022, be received for information and that administration proceed as discussed.

**CARRIED**

Reeve Knelsen recessed the meeting at 11:18 a.m. and reconvened the meeting at 11:36 a.m.

**TENDERS:**

**5.a) None**

**DELEGATIONS:**

**7. a) None**

**GENERAL  
REPORTS:**

**8. a) CAO & Director Reports for February 2022**

**MOTION 22-03-148**

**MOVED** by Councillor Braun

That the CAO & Director reports for February 2022 be received for information.

**CARRIED**

**AGRICULTURE  
SERVICES:**

**9. a) None**

**COMMUNITY SERVICES:**

**10. a) Request to Waive a Fire Invoice**

**MOTION 22-03-149**  
Requires 2/3

**MOVED** by Councillor Cardinal

That the request to waive fire invoice #IVC0034206 be received for information.

**CARRIED**

**COMMUNITY SERVICES:**

**10.b) Residential Garbage Pickup – Contract – La Crete**

**MOTION 22-03-150**  
Requires 2/3

**MOVED** by Councillor Wardley

That the La Crete Residential Waste Collection contract be extended for a period of one (1) year as per the current terms and conditions.

**CARRIED**

Reeve Knelsen recessed the meeting at 12:00 p.m. and reconvened the meeting at 12:30 p.m.

**FINANCE:**

**11. a) Draft FIN034 Charitable Donation Receipt Policy**

**MOTION 22-03-151**

**MOVED** by Councillor Driedger

That FIN034 Charitable Donation Receipt Policy be approved as presented.

**CARRIED**

**FINANCE**

**11. b) Disaster Recovery Program – Chuckegg Wildfire Claim Update (Handout)**

**MOTION 22-03-152**  
Requires 2/3

**MOVED** by Councillor Braun

That the Sprinkler Trailers (2) purchased to assist with the Chuckegg Wildfire be funded from the Vehicle and Equipment Reserve in the amount of \$186,000 for the County's portion of costs.

**CARRIED**

**MOTION 22-03-153**

**MOVED** by Councillor Driedger

That the 2019 Chuckegg Wildfire Disaster Recovery Program final report be

received for information.

**CARRIED**

**FINANCE:**

**11. c) Gravel Reclamation (Handout)**

**MOTION 22-03-154**  
Requires 2/3

**MOVED** by Councillor Driedger

That \$1,000,000 be reallocated from the Unrestricted Surplus to the Gravel Reclamation reserve.

**CARRIED**

**MOTION 22-03-155**

**MOVED** by Councillor Wardley

That administration bring back the Gravel Reclamation Reserve Policy for amendment as discussed.

**CARRIED**

**FINANCE:**

**11. d) Mackenzie Ski Hill Society Insurance Request - Additionally Named Insured**

**MOTION 22-03-156**  
Requires 2/3

**MOVED** by Councillor Braun

That the provision of insurance coverage to the Mackenzie Ski Hill Society, on a cost recovery basis, through the Jubilee Additional Named Insured Program be approved.

**CARRIED**

**PUBLIC HEARINGS:**

**6.a) Bylaw 1252-22 Airport Vicinity Protection Area**

Reeve Knelsen called the public hearing for Bylaw 1252-22 to order at 1:03 p.m.

Reeve Knelsen asked if the public hearing for proposed bylaw 1252-22 was properly advertised. Caitlin Smith, Manager of Planning & Development, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Knelsen asked the Development Authority to outline the proposed Bylaw 1252-22 Airport Vicinity Protection Area.

Caitlin Smith, Manager of Planning & Development presented the following:

\_\_\_\_\_  
\_\_\_\_\_

*Administration, with assistance from WSP, has been in the process of updating the Airport Vicinity Protection Area (AVPA) Bylaw. The new version will repeal and replace the existing AVPA Bylaw 954-14.*

*The following changes were made to the Bylaw to clarify and align with current standards:*

- *Add definition of Approval Authority and removed definition of Department;*
- *Add definition of Development;*
- *Removed Extensive Agriculture and Residential Replacement or Infilling Unit from Section 3.7;*
- *Removed and replaced most of Sections 3.7 and 3.8 to provide clarity and specificity to land uses, based on Noise Exposure Forecast Area as well as provide clearer conditions to developments within those areas;*
- *Three (3) existing Land Use Conditions in Section 3.8 were removed and replaced with 14 new conditions;*
- *Schedules 10 and 15, the Fort Vermilion & La Crete Height Limitations Maps were updated;*
- *Area was added to Schedule 7: Fort Vermilion Airport Vicinity Protection Area and Schedule 12: La Crete Airport Vicinity Protection Area to reflect the updated maps.*

*An amendment to the Land Use Bylaw (Bylaw 1205-20) was passed in January, 2021 to regulate some developments within the AVPA area. Mackenzie County is not able to apply any more restrictions to area surrounding airports until such lands are purchased from private landowners.*

*The proposed bylaw was presented to Council on February 2, 2022, where it received first reading.*

Reeve Knelsen asked if Council has any questions of the proposed Bylaw 1252-22 Airport Vicinity Protection Area:

- *Were the adjacent land owners notified? Yes.*
- *Will this impact the communication towers? No, that is federal jurisdiction but we will be consulted prior to construction.*
- *Does this mean we have to make alterations to our existing infrastructure? No, this is to prepare for future expansion.*
- *Are there any caveats on the surrounding properties? There is on 2 properties at the Fort Vermilion airport for future runway expansion.*
- *Were the towns made aware of this (Town of High Level and Town of Rainbow Lake)? Yes, they have no concerns.*

Reeve Knelsen asked if any submissions were received in regards to proposed Bylaw 1252-22. No submissions were received.

Reeve Knelsen asked if there was anyone present who would like to speak in regards to the proposed Bylaw 1252-22.

There was no one present to speak to the proposed bylaw.

Reeve Knelsen called the public hearing for Bylaw 1252-22 closed at 1:09 p.m.

**MOTION 22-03-157** **MOVED** by Councillor Wardley

That second reading be given to Bylaw 1252-22 Airport Vicinity Protection Area.

**CARRIED**

**MOTION 22-03-158** **MOVED** by Councillor Smith

That third reading be given to Bylaw 1252-22 Airport Vicinity Protection Area.

**CARRIED**

**FINANCE** **11. e) 2021 Reserve Re-Allocations**

**MOTION 22-03-159** **MOVED** by Councillor Derksen  
Requires 2/3

That in 2022, \$12,034 from the Incomplete Development Reserve be allocated to the General Operating Reserve.

**CARRIED**

**MOTION 22-03-160** **MOVED** by Councillor Wardley  
Requires 2/3

That in 2021, \$124,773 from the Non-Profit Organizations Reserve be allocated to the Grants to Other Organizations Reserve.

**CARRIED**

**MOTION 22-03-161** **MOVED** by Councillor Braun  
Requires 2/3

That in 2021, \$109,224 from the Incomplete Airport Reserve be allocated to the General Capital Reserve.

**CARRIED**

**MOTION 22-03-162**  
Requires 2/3

**MOVED** by Councillor Driedger

That in 2021, \$9,000 from the Incomplete Waste Reserve be allocated to the General Capital Reserve.

**CARRIED**

**MOTION 22-03-163**  
Requires 2/3

**MOVED** by Councillor Smith

That in 2021, \$96,904 from the Incomplete Recreation Reserve be allocated to the Recreation and Parks Reserve.

**CARRIED**

**FINANCE:**

**11. f) 2021 Budget Allocations**

**MOTION 22-03-164**  
Requires 2/3

**MOVED** by Councillor Wardley

That \$16,500 from the 2021 operating budget be contributed to the Bursaries Reserve, as per Policy ADM049 – Bursaries and RESV017 – Bursaries Reserve.

**CARRIED**

**MOTION 22-03-165**  
Requires 2/3

**MOVED** by Councillor Braun

That the 2021 One Time Projects budget be amended as follows:

- MOST funding – COVID 19 asst. project increase of \$21,688 with funding coming from the Grants to Other Organizations Operating Budget.

**CARRIED**

**MOTION 22-03-166**  
Requires 2/3

**MOVED** by Deputy Reeve Sarapuk

That Offsite Levies/Frontage revenues in 2021 of \$385,676 be contributed to the Off-Site Levy Reserve.

**CARRIED**

**MOTION 22-03-167**  
Requires 2/3

**MOVED** by Councillor Braun

That Gravel Aggregate revenue in 2021 of \$111,686 be contributed to the Gravel Reclamation Reserve.



**CARRIED**

**MOTION 22-03-168**  
Requires 2/3

**MOVED** by Deputy Reeve Sarapuk

That Municipal Reserve revenue in 2021 of \$271,084 be contributed to the Municipal Reserve.

**CARRIED**

**MOTION 22-03-169**  
Requires 2/3

**MOVED** by Councillor Wardley

That the 2021 Operating Budget be amended by \$57,222 for the Overburden Removal Project, with funding coming from the General Operating Reserve.

**CARRIED**

**FINANCE:**

**11. g) Zama Recreation Society – Reallocation of Funds**

**MOTION 22-03-170**  
Requires 2/3

**MOVED** by Councillor Driedger

That the 2021 budget be amended by \$20,223 for the ZA-Re-Shingle Hall Project with funding coming from the following:

- ZA-Water Repair in Furnace Room in the amount of \$8,338 from Grants to Other Organization Reserve funding;
- \$11,885 from the Grants to Other Organization Reserve.

**CARRIED**

**FINANCE:**

**11. h) Expense Claims – Councillors**

**MOTION 22-03-171**

**MOVED** by Councillor Driedger

That the Councillor expense claims for January 2022 be received for information.

**CARRIED**

**FINANCE:**

**11. i) Expense Claims – Members at Large**

**MOTION 22-03-172**

**MOVED** by Councillor Braun

That the Member at Large Expense Claims for November/December 2021

and January 2022 be received for information.

**CARRIED**

**MOTION 22-03-173**      **MOVED** by Councillor Wardley

That administration research fuel link card(s) and bring back to a future Committee of the Whole meeting.

**CARRIED**

Reeve Knelsen recessed the meeting at 1:30 p.m. and reconvened the meeting at 1:40 p.m.

**OPERATIONS:**      **12. a) Road Protection Agreement Review**

**MOTION 22-03-174**      **MOVED** by Councillor Wardley

That Mackenzie County create an educational campaign to raise awareness and to promote care of County infrastructure to fund maintenance cost with potential input from ratepayer meetings.

**CARRIED**

**MOTION 22-03-175**      **MOVED** by Councillor Driedger

That administration proceed with amending the PW010 Road Protection Agreement Policy as discussed and bring back to the next Council meeting.

**CARRIED**

**OPERATIONS:**      **12. b) Sidewalk Maintenance (ADDITION)**

**MOTION 22-03-176**      **MOVED** by Councillor Braun  
Requires Unanimous

That administration conduct an operations review in regards to Public Work operations in hamlet for Council review.

**CARRIED UNANIMOUSLY**

**UTILITIES:**      **13. a) None**

**PLANNING &  
DEVELOPMENT:**      **14. a) Bylaw 1254-22 Land Use Bylaw Amendment to Rezone  
Part of SE 8-106-15-W5M from Hamlet Residential 1B "H-R1B" to  
Institutional "I"**

Councillor Derksen declared himself in conflict and left the meeting at 2:24 p.m.

**MOTION 22-03-177**      **MOVED** by Councillor Braun

That first reading be given to Bylaw 1254-22 being a Land Use Bylaw Amendment to Rezone Part of SE 8-106-15-W5M from Hamlet Residential 1B "H-R1B" to Institutional "I" to accommodate a Place of Worship, subject to public hearing input.

**CARRIED**

**PLANNING &  
DEVELOPMENT**

**14. b) Bylaw 1255-22 Partial Plan Cancellation and Consolidation of Plan 1160NY, Block 3, Lots 8 & 9**

Councillor Derksen returned to the meeting at 2:47 p.m.

**MOTION 22-03-178**      **MOVED** by Councillor Wardley

That first reading be given to Bylaw 1255-22 being a Partial Plan Cancellation and Consolidation Bylaw for Plan 1160NY, Block 3, Lots 8 & 9, subject to public hearing input.

**CARRIED**

**PLANNING &  
DEVELOPMENT:  
MOTION 22-03-179**

**14. c) Request to Close and Sell Road Allowance**

**MOVED** by Councillor Braun

That administration proceed with the closure of the undeveloped road allowance between SW 17-106-12-W5M and NW 8-106-12-W5M for the purpose of sale and consolidation with the adjacent parcels.

**CARRIED**

**MOTION 22-03-180**      **MOVED** by Councillor Braun

That Mackenzie County sell the undeveloped road allowance for market value, subject to the registration of a road closure between SW 17-106-12-W5M and NW 8-106-12-W5M.

**CARRIED**

Reeve Knelsen recessed the meeting at 3:01 p.m. and reconvened the meeting at 3:21 p.m.

**PLANNING &  
DEVELOPMENT:  
MOTION 22-03-181**

**14. d) 2021 Off-Site Levy Annual Report**

**MOVED** by Councillor Wardley

That the 2021 Off-Site Levy Annual Report be received for information.

**CARRIED**

**PLANNING &  
DEVELOPMENT:**

**14. e) SE 10-106-15-W5M – La Crete East Waterline Oversizing Request/Asphalt**

**MOTION 22-03-182**  
Requires 2/3

**MOVED** by Councillor Smith

That the 2022 Budget be amended to include \$75,000 for the SE 10-106-15-W5M – La Crete East Waterline Oversizing project with funding coming from the Water/Sewer Infrastructure Reserve.

**CARRIED**

**MOTION 22-03-183**

**MOVED** by Councillor Braun

That the developer meet the road standard set forth in Policy DEV001 Urban Development Standards which includes asphalt for residential developments.

**CARRIED**

**ADMINISTRATION:**

**15. a) Viability Assessment**

**MOTION 22-03-184**

**MOVED** by Councillor Wardley

That the Viability Assessment be made public to Mackenzie County ratepayers.

**CARRIED**

**ADMINISTRATION:**

**15. b) Federation of Canadian Municipalities Membership**

**MOTION 22-03-185**

**MOVED** by Councillor Wardley

That the membership for the Federation of Canadian Municipalities Membership be renewed for 2022.

**CARRIED**

**ADMINISTRATION:**

**15. c) Assessment Review Board, Subdivision and Development**

\_\_\_\_\_  
\_\_\_\_\_

### Appeal Board Member-at-Large Vacancies

**MOTION 22-03-186**      **MOVED** by Councillor Wardley

That the resignation from Carson Flett on the Subdivision and Development Appeal Board and the Assessment Review Board be accepted with regret.

**CARRIED**

**MOTION 22-03-187**      **MOVED** by Councillor Cardinal

That the Member-at-Large positions for the Subdivision and Development Appeal Board and the Assessment Review Board be advertised.

**CARRIED**

**ADMINISTRATION:**      **15. d) Economic Development Week**

**MOTION 22-03-188**      **MOVED** by Deputy Reeve Sarapuk

That May 9 – 13, 2022 be proclaimed as “Economic Development Week”.

**CARRIED**

**ADMINISTRATION:**      **15. e) Physician Recruitment – Fort Vermilion**

**MOTION 22-03-189**      **MOVED** by Councillor Derksen

That the Physician Recruitment – Fort Vermilion be received for information.

**CARRIED**

**ADMINISTRATION:**      **15. f) Charity Golf Tournament**

**MOTION 22-03-190**      **MOVED** by Councillor Wardley

That administration bring back options for local golf tournament sponsorship.

**CARRIED**

**ADMINISTRATION:**      **15. g) High Level Agricultural Society Sponsorship Request**

**MOTION 22-03-191**      **MOVED** by Councillor Smith

Requires 2/3

That Mackenzie County sponsor the Peewee, Junior, and Senior Mini

Broncs event and the Children’s Prizes for both days and make payment to the High Level Agricultural Society in the amount of \$2180 for the 52<sup>nd</sup> Annual High Level Rodeo.

**CARRIED**

Reeve Knelsen recessed the meeting at 4:04 p.m. and reconvened the meeting at 4:13 p.m.

**COUNCIL  
COMMITTEE  
REPORTS:  
MOTION 22-03-192**

**17. a) Council Committee Reports (verbal)**

**MOVED** by Councillor Derksen

That the Council Committee Reports (verbal) be received for information.

**CARRIED**

**COUNCIL  
COMMITTEE  
REPORTS:  
MOTION 22-03-193**

**16. a) Municipal Planning Commission Meeting Minutes**

**MOVED** by Councillor Wardley

That the unapproved Municipal Planning Commission meeting minutes of February 17, 2022 be received for information.

**CARRIED**

**MOTION 22-03-194**

**MOVED** by Councillor Driedger

That the information/correspondence be accepted for information purposes.

**CARRIED**

**NOTICE OF MOTION:**

**19. a) None**

**NEXT MEETING  
DATE:**

**20. a) Next Meeting Dates**

Committee of the Whole Meeting  
March 22, 2022  
10:00 a.m.  
Fort Vermilion Council Chambers

Regular Council Meeting  
March 23, 2022  
10:00 a.m.

\_\_\_\_\_  
\_\_\_\_\_

Fort Vermilion Council Chambers

**ADJOURNMENT: 21. a) Adjournment**

**MOTION 22-03-195 MOVED** by Councillor Braun

That the council meeting be adjourned at 4:35 p.m.

**CARRIED**

These minutes will be presented for approval at the March 23, 2022 Regular Council Meeting.

\_\_\_\_\_  
Joshua Knelsen  
Reeve

\_\_\_\_\_  
Byron Peters  
Interim Chief Administrative Officer

Unapproved

\_\_\_\_\_  
\_\_\_\_\_







**Mackenzie County**

# REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>March 23, 2022</b>
<b>Presented By:</b>	<b>Jeff Simpson, Director of Operations</b>
<b>Title:</b>	<b>TENDER Line Painting 2022 – Request for Proposals</b>

## **BACKGROUND / PROPOSAL:**

Administration advertised the Line Painting 2022 Request for Proposals. Submissions were due at Fort Vermilion County office March 18, 2022 at 4:30 p.m.

## **OPTIONS & BENEFITS:**

## **COSTS & SOURCE OF FUNDING:**

2022 Operating Budgets 32 & 33, total of \$70,000.00

## **SUSTAINABILITY PLAN:**

## **COMMUNICATION / PUBLIC PARTICIPATION:**

Successful bidder will be notified.

## **POLICY REFERENCES:**

Policy FIN025 Purchasing Authority Directive and Tendering Process

**Author:** M Wiebe      **Reviewed by:** J Simpson      **CAO:** B Peters





**Mackenzie County**

# REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>March 23, 2022</b>
<b>Presented By:</b>	<b>Jeff Simpson, Director of Operations</b>
<b>Title:</b>	<b>TENDER Crack Filling 2022 – Request for Proposals</b>

## **BACKGROUND / PROPOSAL:**

Administration advertised the 'Crack Filling 2022 Request for Proposals. Submissions were due at Fort Vermilion County office March 18, 2022.

## **OPTIONS & BENEFITS:**

## **COSTS & SOURCE OF FUNDING:**

2022 Operating Budgets 32 & 33, total of \$83,000.00

## **SUSTAINABILITY PLAN:**

## **COMMUNICATION / PUBLIC PARTICIPATION:**

Successful bidder will be notified.

## **POLICY REFERENCES:**

Policy FIN025 Purchasing Authority Directive and Tendering Process

**Author:**  M Wiebe      **Reviewed by:**  J Simpson      **CAO:**  B Peters





**Mackenzie County**

# REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>March 23, 2022</b>
<b>Presented By:</b>	<b>Jeff Simpson, Director of Operations</b>
<b>Title:</b>	<b>TENDER Buttertown Road - Request for Proposals</b>

## **BACKGROUND / PROPOSAL:**

Administration prepared and advertised the 'Buttertown Road – Request for Proposal'. Submissions were due at Fort Vermilion County office March 18, 2022 at 4:30 p.m.

## **OPTIONS & BENEFITS:**

## **COSTS & SOURCE OF FUNDING:**

Flood Mitigation – An estimated cost of \$250,000.00.

## **SUSTAINABILITY PLAN:**

## **COMMUNICATION/ PUBLIC PARTICIPATION:**

Successful bidder will be notified.

## **POLICY REFERENCES:**

Policy FIN025 Purchasing Authority Directive and Tendering Process

**Author:**  M Wiebe      **Reviewed by:** \_\_\_\_\_      **CAO:**  B Peters





**Mackenzie County**

# REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>March 23, 2022</b>
<b>Presented By:</b>	<b>Don Roberts, Director of Community Services</b>
<b>Title:</b>	<b>TENDER Machesis Lake Campground Caretaker</b>

**BACKGROUND / PROPOSAL:**

**Regular Council Meeting Motion 22-02-108**

*That Administration move forward to renew the Campground Caretakers contract to operate the Campgrounds at Hutch Lake and Wadlin Lake for the 2022 season and for administration to advertise for a caretaker at Machesis Lake Campground.*

Machesis Lake Campground Caretaker was advertised and tender submissions were due at the Fort Vermilion County office, March 22, 2022 at 4:30 p.m.

**OPTIONS & BENEFITS:**

Proposals will be evaluated on the following criteria:

Evaluation Criteria	Weight	Score
<b>Equipment</b>	15%	
<b>Experience</b>	20%	
<b>Additional services offered to the public</b>	15%	
<b>Proposal Cost</b>	50%	
<b>TOTAL</b>	<b>100%</b>	

**Author:**  D. Roberts  **Reviewed by:** \_\_\_\_\_ **CAO:** \_\_\_\_\_

**COSTS & SOURCE OF FUNDING:**

Operational Budget – May require Budget Amendment  
2022 Budget set using 2021 rate - \$5,500/month x 4.5 months = \$24,750 + bonus.

**SUSTAINABILITY PLAN:**

Strategy C1.2:

Undertake a financial and operational review of County recreational facilities and equipment to:

- ensure adequacy of capital, operating funding and reserves, • identify opportunities for increased usage, increased revenues and decreased costs, • ensure optimal use of funds;
- identify other efficiencies that could mitigate the size of the annual grant required from the County to operate the facilities.

**COMMUNICATION/PUBLIC PARTICIPATION:**

Successful bidder will be notified.

**POLICY REFERENCES:**

Policy FIN025 Purchasing Authority Directive and Tendering Process

**RECOMMENDED ACTION:**

Motion 1:

- Simple Majority       Requires 2/3       Requires Unanimous

That Machesis Lake Campground Caretaker Tenders – Envelope 1 be opened.

Motion 2 (if required):

- Simple Majority       Requires 2/3       Requires Unanimous

That unqualified Machesis Lake Campground Caretaker Tenders be returned to the senders without opening Envelope 2.

Motion 3:

- Simple Majority       Requires 2/3       Requires Unanimous

**Author:** D. Roberts      **Reviewed by:** \_\_\_\_\_      **CAO:** \_\_\_\_\_



That Machesis Lake Campground Caretaker Tenders – Envelope 2 be opened for qualified bidders.

Motion 4:

- Simple Majority       Requires 2/3       Requires Unanimous

That administration reviews the Machesis Lake Campground Caretaker Tenders and bring back to Council later in the meeting for awarding.

Motion 5:

- Simple Majority       Requires 2/3       Requires Unanimous

That the Machesis Lake Campground Caretaker contract be awarded to the lowest qualified bidder, while staying within budget.

**Author:** D. Roberts      **Reviewed by:** \_\_\_\_\_      **CAO:** \_\_\_\_\_





**Mackenzie County**

# REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>March 23, 2022</b>
<b>Presented By:</b>	<b>Byron Peters, Interim Chief Administrative Officer</b>
<b>Title:</b>	<b>TENDER Fort Vermilion Flood Recovery Stage 2 Subdivision</b>

**BACKGROUND / PROPOSAL:**

Administration advertised the Fort Vermilion Flood Recovery Stage 2 Subdivision. Submissions were due at Fort Vermilion County office March 22, 2022 at 4:30 p.m.

**OPTIONS & BENEFITS:**

**COSTS & SOURCE OF FUNDING:**

**SUSTAINABILITY PLAN:**

**COMMUNICATION/ PUBLIC PARTICIPATION:**

Successful bidder will be notified.

**POLICY REFERENCES:**

Policy FIN025 Purchasing Authority Directive and Tendering Process

**Author:** C. Sarapuk **Reviewed by:** \_\_\_\_\_ **CAO:** B Peters

**RECOMMENDED ACTION:**

Motion 1:

- Simple Majority       Requires 2/3       Requires Unanimous

That the Fort Vermilion Flood Recovery Stage 2 Subdivision Tender – Envelope #1 be opened.

Motion 2: (if required)

- Simple Majority       Requires 2/3       Requires Unanimous

That the unqualified Fort Vermilion Flood Recovery Stage 2 Subdivision Tender, be returned to the senders without opening Envelope 2.

Motion 3:

- Simple Majority       Requires 2/3       Requires Unanimous

That the Fort Vermilion Flood Recovery Stage 2 Subdivision Tender- Envelope 2, be opened for the qualified bidders.

Motion 4:

- Simple Majority       Requires 2/3       Requires Unanimous

That the Fort Vermilion Flood Recovery Stage 2 Subdivision contract, be awarded to the lowest bidder while staying within budget.

**Author:** C. Sarapuk      **Reviewed by:** \_\_\_\_\_      **CAO:** B Peters



Mackenzie County

# REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>March 23, 2022</b>
<b>Presented By:</b>	<b>Caitlin Smith, Manager of Planning &amp; Development</b>
<b>Title:</b>	<b>PUBLIC HEARING Bylaw 1253-22 Land Use Bylaw Amendment to Rezone Part of NE 17-105-14-W5M from Agricultural “A” to Rural Industrial Light “RIL”</b>

## **BACKGROUND / PROPOSAL:**

Administration has received a request to rezone a portion of NE 17-105-14-W5M to accommodate a Grain Bin Hopper Bottom Manufacturer. The business began in 2020 but they have recently moved to the subject property. They have already submitted a development permit to change the existing farm shop to a commercial shop which is appropriate for the business.

Grain bin hopper bottom manufacturing fits into the definition of Manufacturing, Minor as most activities will take place within the shop and there are not significant nuisance factors to consider. Manufacturing, Minor is not a use in the Agricultural “A” zoning district, but is a permitted use within the Rural Industrial Light “RIL” zoning district.

Proposed Bylaw 1253-22 was presented to the Municipal Planning Commission on January 27, 2022 where the following motion was made:

**MPC 22-01-016** *MOVED* by David Driedger

*That the Municipal Planning Commission recommend to Council to APPROVE Bylaw 12xx-22 being a Land Use Bylaw Amendment to Rezone Part of NE 17-105-14-W5M from Agricultural “A” to Rural Industrial Light “RIL” to accommodate the Manufacturing, Minor use, subject to public hearing input.*

**CARRIED**

The proposed Bylaw amendment was also presented to Council on February 16, 2022 where it was given first reading:

**Author:**  N Friesen  **Reviewed by:**  C Smith  **CAO:**



Simple Majority       Requires 2/3       Requires Unanimous

That third reading be given to Bylaw 1253-22 being a Land Use Bylaw Amendment to Rezone Part of NE 17-105-14-W5M from Agricultural "A" to Rural Industrial Light "RIL" to accommodate the Manufacturing, Minor use.

**Author:** N Friesen      **Reviewed by:** C Smith      **CAO:** \_\_\_\_\_





**BYLAW NO. 1253-22**  
**BEING A BYLAW OF**  
**MACKENZIE COUNTY**  
**IN THE PROVINCE OF ALBERTA**

**TO AMEND THE**  
**MACKENZIE COUNTY LAND USE BYLAW**

**WHEREAS**, Mackenzie County has a Municipal Development Plan adopted in 2009, and

**WHEREAS**, Mackenzie County has adopted the Mackenzie County Land Use Bylaw in 2017, and

**WHEREAS**, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw to accommodate the Manufacturing, Minor use.

**NOW THEREFORE**, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the land use designation of the subject parcels known as:

Part of NE 17-105-14-W5M

Within Mackenzie County, be rezoned from Agricultural “A” to Rural Industrial Light “RIL” as outlined in Schedule “A” hereto attached.

READ a first time this 16<sup>th</sup> day of February, 2022.

PUBLIC HEARING held this \_\_\_\_ day of \_\_\_\_\_, 2022.

READ a second time this \_\_\_\_ day of \_\_\_\_\_, 2022.

READ a third time and finally passed this \_\_\_\_ day of \_\_\_\_\_, 2022.

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Josh Knelsen  
Reeve

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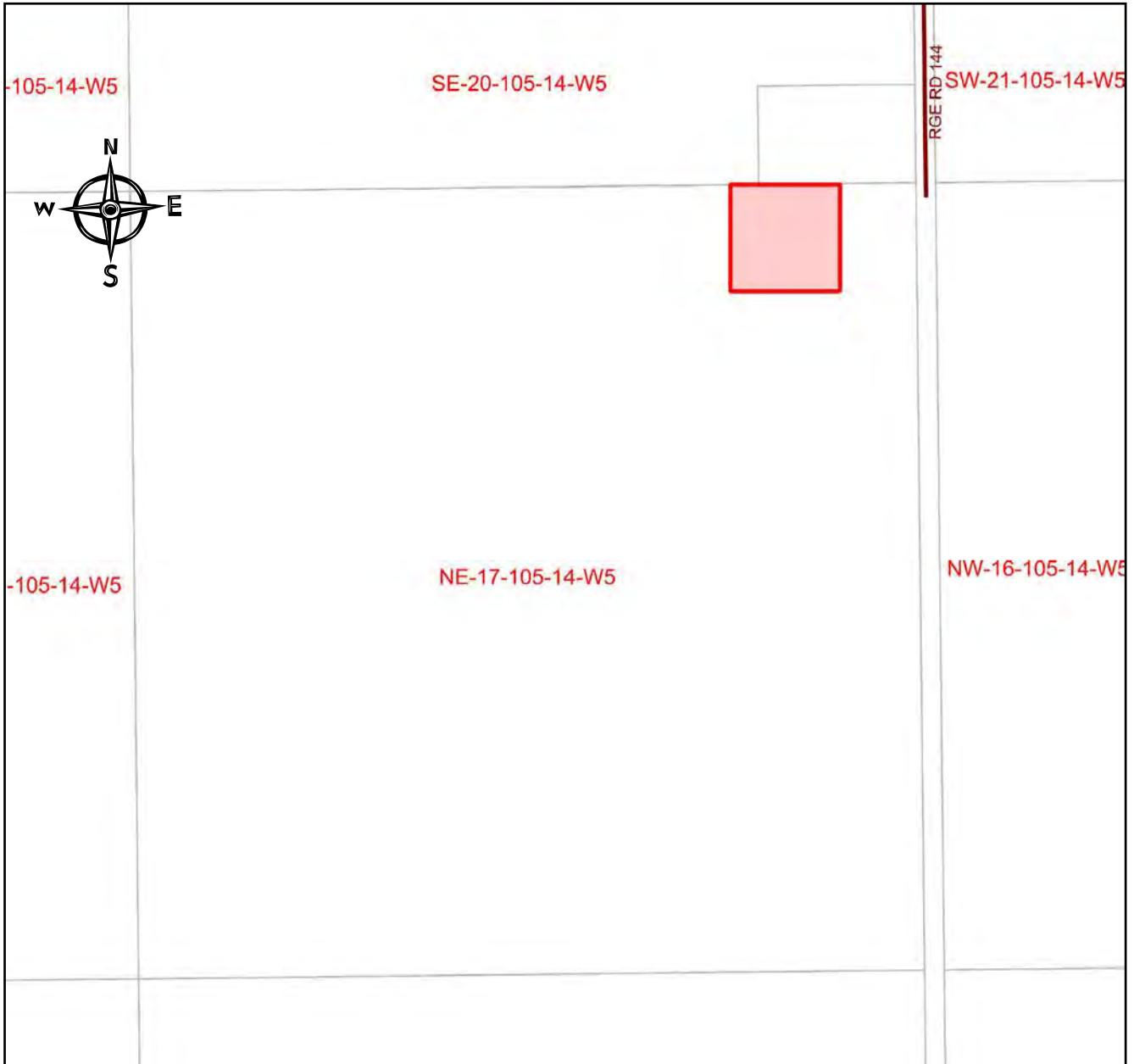
Byron Peters  
Interim Chief Administrative Officer

**BYLAW No. 1253-22**

**SCHEDULE "A"**

1. That the land use designation of the following properties known as:

Part of NE 17-105-14-W5M within Mackenzie County, be rezoned:



FROM: Agricultural "A"

TO: Rural Industrial Light "RIL"

### Mackenzie County LAND USE BYLAW AMENDMENT APPLICATION

Name Of Applicant		
Address:		
City/Town		
Postal Code	Phone	Cell

Complete only if different from Applicant

Name of Registered Owner Philip Loewen & Ernie Tiechroeb
Address:

Legal Description of the Land Affected by the Proposed Amendment:

QTR./LS.	SEC.	TWP.	RANGE	M.	or	PLAN	BLK	LOT
NE	17	105	14	5				

Civic Address: 105278 Rge Rd 144

Land Use Classification Amendment Proposed:

From: Agricultural "A" To: Rural Industrial Light "RIL"

Reasons Supporting Proposed Amendment:

We have recently moved our business Nor-Weld Steel Ltd to the property.

I have enclosed the required application fee of: \$ \_\_\_\_\_ Receipt No.: \_\_\_\_\_

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

2022-01-25

\_\_\_\_\_  
Date

**NOTE: Registered Owner's signature required only if different from applicant**

*The personal information on this form is collected in accordance with Section 33 of the Freedom of Information and Protection of Privacy (FOIP) Act for the purpose of processing this application, issuing development permits and Land Use Bylaw Enforcement. The name of the permit holder and nature of the permit are available to the public upon request. If you have any questions regarding the collection, use or disclosure of this information, please contact the FOIP Coordinator or (780) 927-3718.*

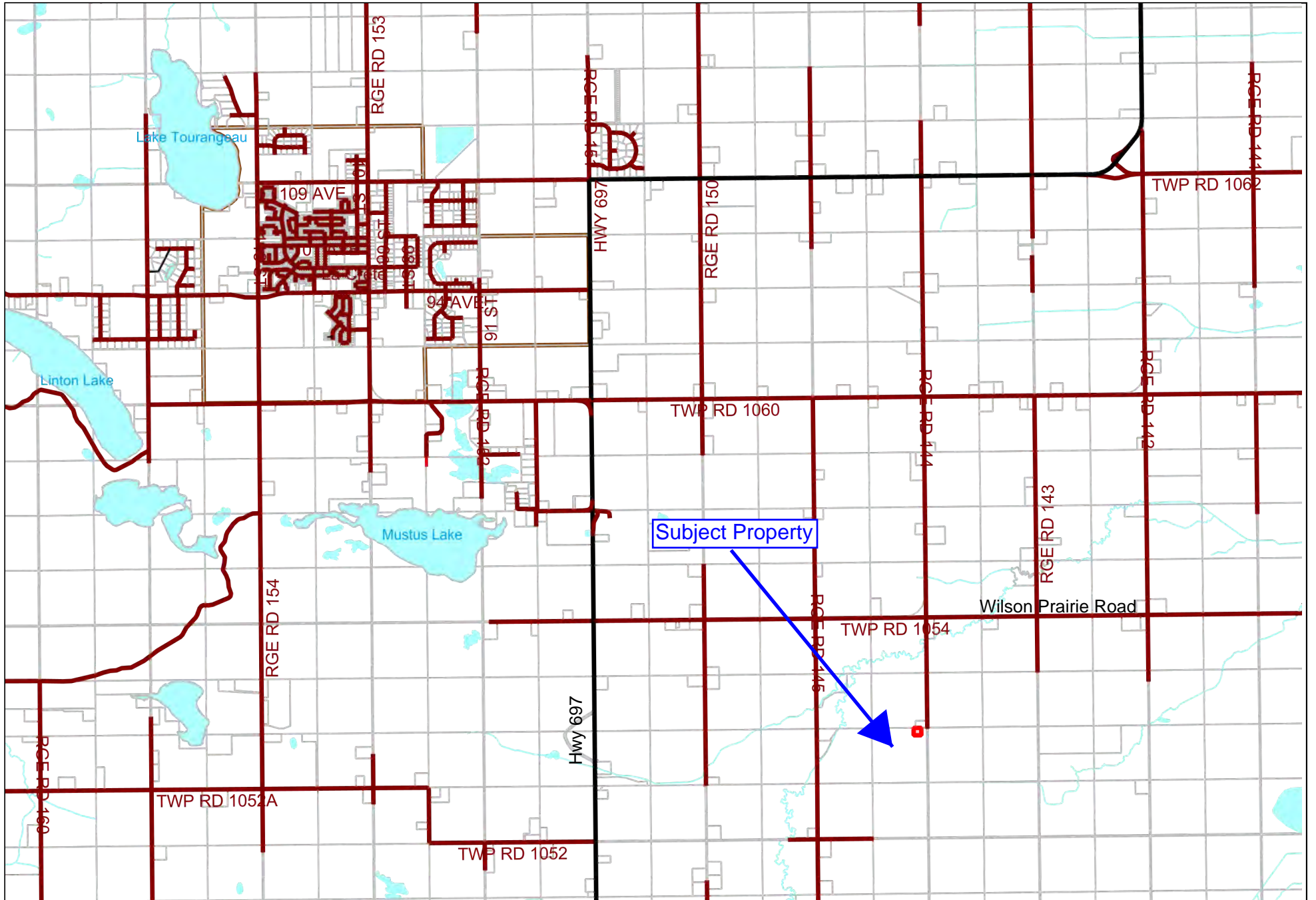
Mackenzie County  
Box 640, 4511-46 Avenue  
Fort Vermilion, AB T0H 1N0



Phone: (780) 927-3718  
Fax: (780) 927-4266  
Email: office@mackenziecounty.com  
www.mackenziecounty.com







**Mackenzie County**

**PUBLIC HEARING FOR LAND USE BYLAW AMENDMENT –  
REZONING**

**BYLAW 1253-22**

**Order of Presentation**

\_\_\_\_\_ This Public Hearing will now come to order at \_\_\_\_\_.

\_\_\_\_\_ Was the Public Hearing properly advertised?

\_\_\_\_\_ Will the Development Authority \_\_\_\_\_, please outline the proposed Land Use Bylaw Amendment – Rezoning and present his submission.

\_\_\_\_\_ Does the Council have any questions of the proposed Land Use Bylaw Amendment – Rezoning?

\_\_\_\_\_ Were any submissions received in regards to the proposed Land Use Bylaw Amendment – Rezoning? *If yes, please read them.*

\_\_\_\_\_ Is there anyone present who would like to speak in regards of the proposed Land Use Bylaw Amendment – Rezoning?

\_\_\_\_\_ If YES: Does the Council have any questions of the person(s) making their presentation?

\_\_\_\_\_ This Hearing is now closed at \_\_\_\_\_.

**REMARKS/COMMENTS:**



**Mackenzie County**

# REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>March 23, 2022</b>
<b>Presented By:</b>	<b>Don Roberts, Director of Community Services</b>
<b>Title:</b>	<b>Zama Recreation Society Community Park &amp; Campground Operational Proposal</b>

## **BACKGROUND / PROPOSAL:**

In May 2020 The Zama Recreation Society proposed a partnership where the Zama Recreation Society would maintain the Zama Park and Campground utilizing local residents in exchange for the use of 8 campsites. Council made the following motion.

### **MOTION 20-05-288**

*That the Parks and Maintenance Partnership Proposal from the Zama Recreation Society be accepted for the 2020 season.*

**CARRIED**

In February 2021, The Zama Recreation Society proposed a one-year extension to their agreement with a few revisions. Council made the following 2 motions.

### **Motion 21-02-150**

*That the Parks and Maintenance Partnership Proposal from the Zama Recreation Society be accepted for the 2021 season as amended to include 2 of the 8 sites for the purpose of raising funds for the Society.*

**CARRIED**

### **Motion 21-02-151**

*That the Zama Recreation society utilize Camp Reservations Canada and allow them to take on the primary role of booking free collection and the repayment of the fees back to Mackenzie County*

**CARRIED**

It is important to recognize the Zama Recreation Society for their efforts in assisting Operations within the last two years in maintaining and operating the Zama Campground and Park.

**Author:**  D. Roberts  **Reviewed by:** \_\_\_\_\_ **CAO:**  B Peters

## **PROPOSAL**

Currently, 2022, the Zama Recreation Society have written a proposal to further expand on their agreement with the following major revisions:

- The safe and full operation the Zama City Campground and Park and its facilities.
- Daily operation of Campground.
- Set the campground fees, collect fees, retain all campground fees collected.
- Maintain an online booking system.
- Cover all regular maintenance and supply costs.
- Provide a year-end usage report to the County and to MFTA for their information

The Zama Recreation Society requests Mackenzie County:

- to continue to cover costs for the utility and insurance for the grounds and facilities.
- to supply and allow usage of all grounds keeping equipment – mowers, weed-eaters and service them.
- to continue to assist with winterizing procedures for utilities and shower house, Zama Recreation Society will supply materials.
- To provide \$10,000 additional dedicated funding for the Park / Campground.

## **OPTIONS & BENEFITS:**

### **Option 1**

To approve the Zama Recreation Society's proposal for the operations of the Zama City Park/Campground as presented for a term no less than 3 years and no more than 5 years. This would allow the operations of the park/campground to continue at an acceptable standard through the society.

### **Option 2**

To continue with a similar agreement as the previous years with 8 sites' for minor maintenance and all other operations running through administration.

## **POLICY REFERENCES:**

ADM ADM040 Recreational Area Policy

### **5. Operating Authority**

Recreational areas may be placed under the control of a Partnership Group (such as a Local Recreational Society, School, Provincial Agency or other registered Non-Profit group when it is mutually agreed upon by both parties.

Operating authorities are responsible for maintenance and inspections of facilities pursuant to this and other applicable county policies. A detailed Operating Agreement must be agreed upon by all Partnered bodies to ensure the safe and proper operation of County Recreational Areas.

**Author:** D. Roberts      **Reviewed by:** \_\_\_\_\_      **CAO:** B Peters



**COSTS & SOURCE OF FUNDING:**

Zama Campground Revenues

<b>2010</b>	\$0.00	<b>2016</b>	\$2,850.00
<b>2011</b>	\$0.00	<b>2017</b>	\$1,595.00
<b>2012</b>	\$4,720.00	<b>2018</b>	\$1,290.00
<b>2013</b>	\$8,470.00	<b>2019</b>	\$1,015.00
<b>2014</b>	\$22,880.00	<b>2020</b>	\$420.00
<b>2015</b>	\$1,080.00	<b>2021</b>	\$2,942.65

	2017	2018	2019	2020	2021
<b>Revenue</b>					
Camping Fees	<b>\$1,595.00</b>	<b>\$1,290.00</b>	<b>\$1,015.00</b>	<b>\$420.00</b>	<b>\$2,943.00</b>
<b>Expenses</b>					
Advertising	\$395.00	\$395.00	\$436.25	-	-
Professional Fees	\$2,620.00	-	-	-	-
Repairs & Maintenance - Buildings	\$599.05	\$908.23	-	-	\$3,960.07
Repairs & Maintenance - Equipment	-	-	\$82.52	\$117.48	\$250.07
Repairs & Maintenance - Vehicle	-	\$695.00	-	-	-
Repairs & Maintenance - Structural (Ground for Parks)	\$3,080.00	\$4,830.44	\$630.00	\$4,549.00	\$5,799.54
Good & Supplies	\$1,365.00	\$888.15	\$1,073.61	\$1,831.62	\$88.04
	<b>\$8,059.05</b>	<b>\$7,716.82</b>	<b>\$2,222.38</b>	<b>\$6,498.10</b>	<b>\$10,097.72</b>

**SUSTAINABILITY PLAN:**

Strategy C1.2:

Undertake a financial and operational review of County recreational facilities and equipment to:

- ensure adequacy of capital, operating funding and reserves, • identify opportunities for increased usage, increased revenues and decreased costs, • ensure optimal use of funds;
- identify other efficiencies that could mitigate the size of the annual grant required from the County to operate the facilities.

Author:  D. Roberts  Reviewed by: \_\_\_\_\_ CAO:  B Peters

**COMMUNICATION/PUBLIC PARTICIPATION:**

Social Media  
Newspaper announcements

**RECOMMENDED ACTION:**

**Motion 1**

Simple Majority       Requires 2/3       Requires Unanimous

For Administration to develop and enter into an Operating Agreement with the Zama Recreation Society for the Zama City Park/Campground for a term no more than five (5) years as per the March 13, 2022 proposal submitted.

**Motion 2**

Simple Majority       Requires 2/3       Requires Unanimous

That once the Operating Agreement with the Zama Recreation Society for the Zama City Park/Campground is signed the 2022 operating budget be amended with \$10,000 for the Zama Recreation Society coming from the Parks and Recreations 2022 Operating budget.

**Motion 3**

Simple Majority       Requires 2/3       Requires Unanimous

That Administration bring to the next Council meeting an amendment to Bylaw 1246-21 Fee Schedule – **Parks** - **Section 1 General Park Fees** with the removal of **Zama Community Park** and all references under this heading.

**Author:** D. Roberts      **Reviewed by:** \_\_\_\_\_      **CAO:** B Peters



March 13, 2022

RE: Zama City Community Park & Campground Operational Proposal

The Zama Recreation Society (ZRS) has been the one-stop non-profit in Zama City since 1984. We operate the community hall, fitness facility, outdoor rink, park spaces, campground as well as all the programs and services that help elevate the quality of life for our residents, visitors, and transient workers! These range from home-schooling supports, grocery order programs for our seniors, programs, too many events to mention and supports to help tackle isolation and being away from home. We partner with the Zama City Library (the only other non-profit in town) and have a Chamber of Commerce committee and operate FCSS programming under our umbrella as well. Our Chamber has developed our new website... Zama.City ... and have launched our community property purchase campaign, which has already netted new residents in the very short time it has been in place! Community events, darts and sporting nights, poker rallies, mud bogs, dances, Winter Light-up, the 50<sup>th</sup> Homecoming... you name it we have probably done it, doing it now, or planning to do it!

The Zama City Park and Campground has been a long-standing centre for events and community pride. The Zama Park was built by the residents in 1990 around the 'burrow pit' that was dug for the residential area of the hamlet roads... the locals saw the opportunity to create a fish-pond and park area, this area was also home to the outdoor covered pool which was funded by the oil companies and local businesses of the day and operated by the Zama Recreation Society until it's high-snow load collapse in 2000. In 1999 the Zama Recreation Society, business, volunteers and in large part with Cardusty Trucking built the Campground which had 14 sites, with 5 of them being fully serviced.

In 2005 the Zama Recreation Society requested the Hamlet Walking Trail matching funding be redirected to a beautification and enhancement of the Park and Campground. We led the project with installation of services to another 7 campsites, concrete picnic tables, benches, new pond aeration/fountain, firewood shelter, small playground, fencing, storage shed, outhouses, signage and overall update landscaping, we used the insurance from the pool to partner with the County and build the oversized shelter. All of this was done using matching funding from the originally allocated walking trail project over two summers. A couple years later the ZRS built a deck on two sides of the shelter and the Zama Biz Club installed screens and doors to help with our summer 'flying wildlife' control.

In 2010, the County applied and received Federal Western Diversification Funding to expand the park footprint and construct the new portion of the campground and swimming pond. The County led this construction and completed in 2012.

In 2015 the Zama Recreation Society partnered with the County and commissioned a coin operated shower unit for the Campground which includes flush toilets and has greatly improved the facility overall!

The Zama Recreation Society has always been highly involved in the Park and Campground, and before we had more than one municipal staff, the Zama Recreation Society was the main caretaker and lead on the Park and Campground. The County took over more of the operations in and around 2010.



The Zama Recreation Society for the past two years has had a greater role once again with the operation of the Campground and Park. Last year the ZRS ramped up our service and promotion of our beautiful campground! We added two summer glamping cabins, moved to an online booking system, direct regional advertising, social media campaigns and designed and installed Alberta's most northern Disc Golf Course (which we received a Sports Grant for), a scene for the not yet released movie 'Guitar Lessons' was even filmed there! This was all in addition to the already amazing Park/Campground that offers full-serviced sites, Alberta Fish & Wildlife stocked fishpond, swimming pond, coin showers, shelter and lots of space to operate our events and bring the community together! The usage and success knocked our socks off! We had about 75% capacity all year long and with the amazing fall that we had even extended the camping season until mid-October!

We spent a lot of hours and resources dealing the somewhat neglected dead tree issue throughout the park and campground, flooding and standing water issues in the newer part of the Campground and in 2022 we hope to have this condition rectified, much in part using our locals, volunteers and the Capital campground improvement grant of \$20,000. Due to the tree removal and drainage we hope to redesign a couple of our flooded spots into a large group camping area. Which could be well used during hunting season as well!

In September of 2021 the ZRS was successful in acquiring Travel Alberta Capital Funding in the amount of \$100,000 for the construction of two year-round tourism cabins that will be added to the Park / Campground. The County has committed \$20,000 for the installation of power/water/sewer services to these cabins. We have already had substantial sponsorship and volunteer commitments for this project and we are still fundraising.

This is only some of the history and overview of the facility, but it gives you a snapshot as to why the ZRS is so connected to this facility. This facility is not only the campground but also the major hamlet park facility, most summer events are held there, and is very well used by not just residents, but workers in the area, and tourists!

The big event for 2022 will be our Women's Wellness Retreat September 9 through 11 which will be open to Women from across the region, more details will be available as the planning continues.

**The Zama Recreation Society wishes to propose a longer-term formalized partnership for the operation of the Park and Campground.** We propose a three or five year agreement either separate from our existing Operating Agreement or as an amendment. **This is meant to be the overview, for Council's approval the details of the agreement would be developed.** We wish to have an agreement signed no later than April 15. If an partnership agreement isn't what Council wishes, a plan in place by the County for the service levels they are planning to provide for the 2022 year.

The ZRS proposes:

- The safe and full operation the Zama City Campground and Park and its facilities
- Daily operation of Campground
- Keep the Park & Campground grounds and facilities in good repair
- Continue to supply and plant all flowers
- Set the campground fees, collect fees, retain all campground fees collected



- Maintain an online booking system
- Hold and host events throughout the year
- Cover all regular maintenance and supply costs (Major R&M and Capital see below)
- Provide a year end usage report to the County and to MFTA for their information
- Will add Campground operations to our WCB for our volunteers and any casual staff that we may hire

The County will:

- Continue to cover costs for the utility and insurance for the grounds and facilities
- Supply and allow usage of all grounds keeping equipment – mowers, weed-eaters and service them as they would any other County equipment.
- Continue to assist with winterizing procedures for utilities and shower house, ZRS will supply materials.
- Provide two loads of fire wood each year (we will split if required) This firewood would also be used at the outdoor rink in the winter.
- Provide \$10,000 additional dedicated funding for the Park / Campground
  - The past 5 year County average for R&M / Wages is approximately \$13,638
  - Zama Recreation also provided R&M in 2020 for 6,321 and in 2021 8,806 (these amounts not reimbursed by MC)
- Consider Major R&M (over \$10,000) either through emergent funding or during budget deliberations
- Consider Capital Funding requests during normal budget deliberations

This gives an overview, details can be worked out and agreed upon if the Council agrees to the overall concept of this partnership.

Thank you for your consideration. For more information please contact Greg McIvor, Chair at 780-841-8256 or email us at [ZamaRecSociety@gmail.com](mailto:ZamaRecSociety@gmail.com)

Sincerely,

The Zama Recreation Society Board of Directors and Volunteers 😊



## Mackenzie County

<b>Title:</b>	<b>Mackenzie County Recreational Area Policy</b>	<b>Policy No:</b>	<b>ADM040</b>
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**Purpose:**

To identify County Recreational Areas. To properly classify all County and/or Partnership Recreational Areas, based on area usage, community need, natural features present and currently maintained areas.

**Policy Statement**

Mackenzie County strives to offer Recreational Areas for our citizens and visitors to the County. Mackenzie County strives to engage our citizens and visitors of all ages in recreational opportunities. Recreational Areas are characterized into different Classifications in order to provide the best possible opportunities for all. Classifications for playgrounds and campgrounds may be combined when available or applicable combined efforts in regards to Park Spaces will be recognized. Examples or such partnerships may be School Division, Provincial Government agencies, local Community Groups.

**1. Classifications of Campgrounds and Playgrounds**

- a. Green Space
- b. Playground
- c. Urban Park
- d. Regional Park
- e. Lease Holder

Council has identified and classified the following as County Recreational Areas:

Recreational Area	Location	Classification	Operational Authority / Partnership
Mackenzie Housing Park	Fort Vermilion Hamlet	Urban Park	County/Fort Vermilion Recreation Society
Fort Vermilion Pioneer Park	Fort Vermilion Hamlet	Playground	County
Fort Vermilion Arena Park	Fort Vermilion Hamlet	Urban Park	County / Fort Vermilion Recreation Society
D.A. Thomas Park	Fort Vermilion Hamlet	Urban Park	County
Fort Vermilion Walking Trails	Fort Vermilion Hamlet	Green Space	County/Fort Vermilion Walking Trail Committee
Fort Vermilion Bridge Campsite	Fort Vermilion Rural	Regional Park	Province of Alberta

Recreational Area	Location	Classification	Operational Authority / Partnership
Ball Diamond	La Crete Hamlet	Urban Park	La Crete Recreation Society / County
Big Back Yard Park	La Crete Hamlet	Playground	County
Henry Enns Playground (2019)	La Crete Hamlet	Playground	County
Jubilee Park	La Crete Hamlet	Urban Park	County
Knelsen Park	La Crete Hamlet	Urban Park	County
Reinland Park	La Crete Hamlet	Urban Park	County
La Crete Walking Trails	La Crete Hamlet	Green Space	County / La Crete Walking Trail Committee /AEP
La Crete Arena Park	La Crete Hamlet	Urban Park	County / La Crete Recreation Society
Tourangeau Lake	La Crete Rural	Urban Park	County / AEP
Atlas Landing	La Crete Rural	Green Space	County
Zama Community Park	Zama Hamlet	Regional Park	County / Zama Recreation Society
Zama Community Hall	Zama Hamlet	Urban Park	County/Zama Recreation Society
Buffalo Head Tower	Green Space	Regional Park	County
Hutch Lake Campground	High Level Rural	Regional Park	County / AEP
Machesis Lake	Rocky Lane Rural	Regional Park	County / Provincial Parks
Wadlin Lake	Fort Vermilion Rural	Regional Park	County / AEP
Fort Vermilion Rodeo Grounds	Fort Vermilion Rural	Lease Holder	County/Fort Vermilion Recreation Society
La Crete Ferry Campground	Tompkins Landing Rural	Lease Holder	County/La Crete Ferry Campground Society / AEP
George Janzen	La Crete Hamlet	Playground	County

## **2. Recreational Area Classification Definitions**

Recreational Areas are classified taking into account, current features, natural features, usage and grant and partnership opportunities. Parks will be upgraded and maintained to provide the best possible uses and may or may not include all amenities that are listed under their classification. All Park areas amenities inclusions will be under the jurisdiction of the County Parks & Recreation Committee in conjunction of the County's Park & Recreation Master Plan (when implemented).



a. Green Space

**Must Include:**

- Good repair and maintenance of property
- Passive features like picnic tables, benches
- Garbage receptacles & collection

**May Include:**

- Walking Trails (either soft or hard surface)
- Dock or boat launch where applicable
- Parking Area
- Green spaces & natural landscaping items such as flowers & trees
- Toilets
- Shelters

b. Playground

**Must Include:**

- Good repair and maintenance of property
- Basic equipment is supplied and installed (ex. swings, sandbox, slides etc.)
- Garbage receptacles & collection

**May Include:**

- Passive features like picnic tables, benches
- Playground structure
- Green spaces & landscaping items such as flowers & trees

c. Urban Park

**Must Include:**

- Good repair and maintenance of property
- Garbage receptacles & collection
- Green spaces & landscaping items such as flowers & trees
- Passive features like benches, picnic tables

**May Include:**

- Picnic area(s)
- Toilets
- Shelters
- Playground structure
- Fencing
- More intensive recreation areas: such as ball diamonds, sports fields and/or courts, spray pools, recreation centres, outdoor rinks.

d. Regional Park

***Must Include:***

- Good repair and maintenance of property
- Picnic areas
- Fire pits and firewood
- Outhouse facilities
- Parking area
- Garbage receptacle & collection
- Green spaces & natural landscaping items such as flowers & trees
- Passive features like benches
- Individual and/or group camping sites

***May Include:***

- Playground structure
- Dock and/or boat launch
- Shelters
- Washroom and/or shower facilities
- Non-potable and/or potable water facilities
- Walking trails
- Heritage sites
- Caretaker/residence site
- Campground office
- Partial or full services

e. Lease Holder

***Must Include:***

- Obtain and maintain current lease agreement.
- Operating authority.

3. Signage

- All County Parks will have appropriate signage that clearly shows Ownership and/or Operational parties; Classification.
- Other signage including emergency contacts, rules, regulations and special issues will be reviewed as a yearly sign upgrade package.
- All signage will be in good repair and clearly visible.

4. Inspections

- All playground equipment shall be inspected pursuant to the Playground Inspection Policy ADM020.
- All County park facilities shall be inspected regularly by departmental staff to ensure a safe and friendly environment for all users.

**5. Operating Authority**

- Recreational areas may be placed under the control of a Partnership Group (such as a Local Recreational Society, School, Provincial Agency or other registered Non-Profit group when it is mutually agreed upon by both parties.
- Operating authorities are responsible for maintenance and inspections of facilities pursuant to this and other applicable county policies. A detailed Operating Agreement must be agreed upon by all Partnered bodies to ensure the safe and proper operation of County Recreational Areas.

**6. Partnerships**

- Partnerships for recreational areas will be explored and combined in all instances where circumstances warrant

**7. Promotion of Recreational Areas**

- The County will strive to provide adequate promotional materials and venues for all County Recreational Areas.

	<b>Date</b>	<b>Resolution Number</b>
<b>Approved</b>	07-Jan-03	03-947
<b>Amended</b>	30-Sep-03	03-538
<b>Amended</b>	24-Feb-04	04-101
<b>Amended</b>	25-Jun-07	07-06-588
<b>Amended</b>	08-Dec-09	09-12-1109
<b>Amended</b>	2019-03-27	19-03-199
<b>Amended</b>	2021-01-27	21-01-048



**PARKS**

**Section 1: General Park Fees**

Day Use	Overnight	Weekly	Shelter Rent	Seasonal or Monthly Camping Stalls	Marina Dock Rental	Glamping
<b>Wadlin Lake</b>						
No Charge	\$25	\$120	\$50/day for shelter rental	N/A	\$8/day with camping stall; \$10/day without camping stall	N/A
<b>Machesis Lake</b>						
No Charge	\$25	\$120	\$50/day for shelter rental	Non-Serviced: \$200/Month	N/A	\$50/Day
<b>Machesis Lake Equine Campground</b>						
\$5/horse	\$25 plus \$5 per horse	\$120 plus \$5 per horse	N/A	N/A	N/A	N/A
<b>Hutch Lake</b>						
No Charge	\$25	\$120	\$50/day for shelter rental	N/A	N/A	N/A
<b>Zama Community Park</b>						
No Charge	Non-Serviced: \$10	Non-Serviced: \$60	\$50/day for shelter rental	<u>Monthly:</u> Non-Serviced: \$200	N/A	N/A
N/A	Partially Serviced: \$15	Partially Serviced: \$90	N/A	Partially Serviced: \$275	N/A	N/A
N/A	Fully Serviced: \$20	Fully Serviced: \$100	N/A	Fully Serviced: \$400	N/A	N/A
<b>Tourangeau Lake</b>						
No Charge	N/A	N/A	N/A	N/A	N/A	N/A
<b>Fort Vermilion Bridge Campsite</b>						
No Charge	N/A	N/A	N/A	N/A	N/A	N/A

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Mackenzie County

# REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>March 23, 2022</b>
<b>Presented By:</b>	<b>Jennifer Batt, Director of Finance</b>
<b>Title:</b>	<b>Tax Recovery Auction – Reserve Tax Roll #188218</b>

## BACKGROUND / PROPOSAL:

At the February 16, 2022 Regular Council meeting, Council passed a motion setting the reserve for Tax Roll #188218.

Upon further review, it was identified that this property has “active” farmland, which under the *Farmland Debt Mediation Act* requires a notice to the land owner, and Alberta Farm Debt Mediation Service of the action, and that the land be appraised by a licensed appraiser.

The appraisal was completed on March 10<sup>th</sup>, 2022 for a value of \$952,000.

The appraisal fees can be collected through the Tax Recovery Auction sale price, along with the outstanding balance on the Tax Roll.

*“Section 419 The council must set*

- (a) for each parcel of land to be offered for sale at a public auction, a reserve bid that is as close as reasonable possible to the market value of the parcel, and*
- (b) any conditions that apply to the sale.”*

Administration did not advertise a reserve bid for this property, but noted TBD (To Be Determined) as an appraisal was forthcoming.

Administration is requesting that the reserve for Tax Roll #188218 be set at \$952,000.

Author: J. Batt Reviewed by: \_\_\_\_\_ CAO: B Peters

**OPTIONS & BENEFITS:**

To adjust the reserve bid for Tax Roll 188218, ensuring that the County is setting a reasonable 3<sup>rd</sup> party evaluation on the property classified with farmland.

**COSTS & SOURCE OF FUNDING:**

Any fees will be charged to the respective Tax Rolls.

*Per MGA, Section 427:*

*The money paid for a parcel of land at a public auction must be deposited in a separate account for sale proceeds.*

*“The following must be paid first and in the following order:*

- a) any remedial costs relating to the parcel;*
- a.1) the tax arrears in respect of the parcel;*
- b) any lawful expenses of the municipality in respect of the parcel;*
- c) any expenses owing to the Crown that have been charged against the parcel of land under section 553 (Adding amounts owing to a tax roll);*
- d) an administration fee of 5% of the amount paid for the parcel, payable to the municipality.”*

**SUSTAINABILITY PLAN:**

N/A

**COMMUNICATION:**

Registered letters were sent or served to those registered as having an interest on the title as well as the property owners advising of the updated date for the Tax Recovery Auction. Advertisement of the change in date was posted on social media, and the updated Reserve will be noted, and advertised on social media, print media, and in County offices.

**RECOMMENDED ACTION:**

- Simple Majority       Requires 2/3       Requires Unanimous

That the reserve bid for Tax Roll #188218 being sold by public auction April 12<sup>th</sup> be set as follows:

Author: J. Batt      Reviewed by: \_\_\_\_\_      CAO: B Peters



<b>Roll #</b>	<b>Ward</b>	<b>Zoning</b>	<b>Legal Location</b>	<b>Civic / Rural Address</b>	<b>Assessment Value</b>	<b>Reserve Bid</b>
188218	4	A	SE 7-106-14-W5	106134 RGE RD 145	449,720	952,000

Author: J. Batt Reviewed by: \_\_\_\_\_ CAO: B Peters





Mackenzie County

# REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>March 23, 2022</b>
<b>Presented By:</b>	<b>Jennifer Batt, Director of Finance</b>
<b>Title:</b>	<b>Amend Motion 22-02-110</b>

## **BACKGROUND / PROPOSAL:**

During the February 16<sup>th</sup>, 2022 Council meeting, the following motion was passed:

**MOTION 22-02-110** *That the 2022 Operating Budget be amended by \$432,266 once the RSSA, and other agreements are signed by both parties, with funding coming from the General Operating Reserve.*  
*Requires 2/3*

**CARRIED**

The year with in the motion was incorrectly noted, and will require an amendment to 2021.

Administration is requesting that Council motion 22-02-110 be rescinded, and a new motion be passed to reflect the correct year.

## **OPTIONS & BENEFITS:**

To ensure funds from the year in which the costs were anticipated are realized.

## **COSTS & SOURCE OF FUNDING:**

2021 Operating Budget – General Operating Reserve

## **SUSTAINABILITY PLAN:**

N/A

Author: J. Batt Reviewed by: \_\_\_\_\_ CAO: \_\_\_\_\_

**COMMUNICATION / PUBLIC PARTICIPATION:**

N/A

**POLICY REFERENCES:**

N/A

**RECOMMENDED ACTION:**

Motion #1

Simple Majority       Requires 2/3       Requires Unanimous

That Motion #22-02-110 be rescinded.

Motion #2

Simple Majority       Requires 2/3       Requires Unanimous

That the 2021 Operating Budget be amended by \$432,266 once the RSSA, and other agreements are signed by both parties, with funding coming from the General Operating Reserve.

Author: J. Batt      Reviewed by: \_\_\_\_\_      CAO: \_\_\_\_\_



Mackenzie County

# REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>March 23, 2022</b>
<b>Presented By:</b>	<b>Jennifer Batt, Director of Finance</b>
<b>Title:</b>	<b>Expense Claims – Councillors</b>

## **BACKGROUND / PROPOSAL:**

Councillor Honorarium and Expense Claims are reviewed by Council on a monthly basis.

A copy of the following Councillor Honorarium and Expense Claims will be presented at the meeting:

- February – All Councillors

## **OPTIONS & BENEFITS:**

N/A

## **COSTS & SOURCE OF FUNDING:**

2022 Operating Budget

## **SUSTAINABILITY PLAN:**

N/A

Author: C. Simpson Reviewed by: \_\_\_\_\_ CAO: \_\_\_\_\_

**COMMUNICATION / PUBLIC PARTICIPATION:**

N/A

**POLICY REFERENCES:**

Honorariums and Expense Reimbursement Bylaw

**RECOMMENDED ACTION:**

Simple Majority       Requires 2/3       Requires Unanimous

That the Councillor expense claims for February 2022 be received for information.

Author: C. Simpson      Reviewed by: \_\_\_\_\_      CAO: \_\_\_\_\_



Mackenzie County

# REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>March 23, 2022</b>
<b>Presented By:</b>	<b>Jennifer Batt, Director of Finance</b>
<b>Title:</b>	<b>Expense Claims – Members at Large</b>

**BACKGROUND / PROPOSAL:**

Members at Large expense claims are reviewed by Council on a monthly basis.

A copy of the following Members at Large Expense Claims will be presented at the meeting:

<b>Name</b>	<b>Board/Committee</b>	<b>Month</b>
<b>Tim Driedger</b>	<b>Municipal Planning Commission</b>	<b>January/February 2022</b>
<b>Willie Wieler</b>	<b>Municipal Planning Commission</b>	<b>February 2022</b>

Author: C. Simpson Reviewed by: \_\_\_\_\_ CAO: \_\_\_\_\_

**OPTIONS & BENEFITS:**

N/A

**COSTS & SOURCE OF FUNDING:**

2022 Operating Budget.

**SUSTAINABILITY PLAN:**

N/A

**COMMUNICATION / PUBLIC PARTICIPATION:**

N/A

**POLICY REFERENCES:**

Honorariums and Expense Reimbursement Bylaw

**RECOMMENDED ACTION:**

Motion 1

Simple Majority       Requires 2/3       Requires Unanimous

That the Member at Large Expense Claims for January/February 2022 be received for information.

Author: C. Simpson      Reviewed by: \_\_\_\_\_      CAO: \_\_\_\_\_





Mackenzie County

# REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>March 23, 2022</b>
<b>Presented By:</b>	<b>Carrie Simpson, Director Legislative &amp; Support Services</b>
<b>Title:</b>	<b>2022 Capital Budget – Xerox Replacement Fort Vermilion</b>

**BACKGROUND / PROPOSAL:**

Council was presented with a request to purchase a new Xerox machine for the Fort Vermilion office. The approved budget for the Xerox machine was \$62,500.

Administration has been continually working to digitize records, and a dedicated scanner for this purpose is required. Currently on older Xerox is being utilized for this purpose. Administration feels that we are best served by trading in two Xerox machines for a new Xerox and a scanner.

The replacement cost for the Xerox is \$55,575 (cost is down due to trade-in of our old units). Administration would like to utilize the remaining allocated Budget to purchase the scanner.

The cost of the Xerox W110 scanner is \$6,000. The additional cost will not require any Budget amendment as the total will not increase.

**OPTIONS & BENEFITS:**

A stand-alone scanner should require reduced maintenance and ensure the productivity of staff is not reduced.

**COSTS & SOURCE OF FUNDING:**

2022 Capital Budget

**SUSTAINABILITY PLAN:**

Author: Carrie Simpson Reviewed by: \_\_\_\_\_ CAO: B Peters

**COMMUNICATION / PUBLIC PARTICIPATION:**

**POLICY REFERENCES:**

**RECOMMENDED ACTION:**

Simple Majority       Requires 2/3       Requires Unanimous

That the Xerox 110 scanner be purchased with the funds coming from the 2022 Capital Budget – Fort Vermilion Xerox Replacement.

Author: \_\_\_\_\_ Reviewed by: \_\_\_\_\_ CAO: B Peters



**RECOMMENDED ACTION:**

- Simple Majority       Requires 2/3       Requires Unanimous

That the unapproved Municipal Planning Commission meeting minutes of March 10, 2022 be received for information.

Author:     K Unrau     Reviewed by: \_\_\_\_\_ CAO: \_\_\_\_\_

**MACKENZIE COUNTY  
Municipal Planning Commission Meeting**

**Mackenzie County Office  
La Crete, AB**

**Thursday, March 10, 2022 @ 10:00 a.m.**

**PRESENT:** Erick Carter Chair, MPC Member  
William Wieler Vice Chair, MPC Member (virtual)  
David Driedger Councillor, MPC Member  
Jacquie Bateman Councillor, MPC Member (virtual)  
Tim Driedger MPC Member

**ADMINISTRATION:** Caitlin Smith Manager of Planning and Development  
Madison Dyck Development Officer  
Nicole Friesen Development Officer  
Lynda Washkevich Development Officer  
Kristyn Unrau Administrative Assistant/Recording Secretary

**MOTION 1. CALL TO ORDER**

Erick Carter called the meeting to order at 10:00 a.m.

**2. ADOPTION OF AGENDA**

**MPC 22-03-26 MOVED** by William Wieler

That the agenda be adopted as presented.

**CARRIED**

**3. MINUTES**

**a) Adoption of Minutes**

**MPC 22-03-27 MOVED** by David Driedger

That the minutes of the February 17, 2022 Municipal Planning Commission meeting be adopted as presented.

**CARRIED**

**4. TERMS OF REFERENCE**

\_\_\_\_\_  
\_\_\_\_\_

For Information.

5. **DEVELOPMENT**

- a) **236-DP-19 Knelsen Sand & Gravel TIME EXTENSION  
Tarp Shelter 30'x60' (Existing) in "LC-HC"  
SW 15-106-15-W5M (10509 100 Street) (La Crete)**

**MPC 22-03-28** **MOVED** by David Driedger

That a time extension for 236-DP-19 on SW 15-106-15-W5M (11509 100 Street) in the name of Knelsen Sand & Gravel be granted to expire on March 16, 2024.

**CARRIED**

- b) **019-DP-22 Mix & Match Clothing  
Retail – General Addition with a 25% Parking Variance  
in "LC-TC" Plan 1160NY; 3; 8&9  
(10006-100 Ave & 10003-100 Ave) (La Crete)**

**MPC 22-03-29** **MOVED** by Tim Driedger

That Development Permit 019-DP-22 on Plan 1160NY, Block 3, Lot 8 & 9 in the name of Mix & Match Clothing be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. **Minimum building setbacks are:**
  - a. **3 meters (9.8 feet) front property line;**
  - b. **3.1 meters (10 feet) rear yard; and**
  - c. **3 meters (9.8 feet) exterior side yard to provide for access to rear yard parking; from the property lines.**
2. **The Retail – General Addition shall meet all National Building Code 2019 Alberta Edition requirements for Buildings and any other requirements specified by Superior Safety Codes. Failure to do so shall render this permit Null and Void.**
3. **A 25% Parking Variance for the Retail – General Addition is hereby granted. The minimum amount of parking shall be 28 stalls. . "One parking space, including the driveway area, shall occupy 300 square feet."**

4. **This development permit approval is dependent on lots 8 & 9 being consolidated. Failure to do so will render this permit null and void.**
5. The architecture, construction materials and appearance of accessory buildings and other structures shall compliment the natural features and character of the site to the satisfaction of the Development Authority.
6. **Where the lowest opening of the building is 25 feet from the front property line it is required to be at a minimum 4% grade above the curb level. Where the lowest opening of the building is 50 feet from the front property line it is required to be at a minimum 2% grade above the curb level.**
7. The Retail – General Addition is to be connected to the municipal water and sewer system and the cost of connection fees will be borne by the owner.
8. The Municipality has assigned an address to the building as follows: 10006-100 Avenue.

You are required to display the address to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.

9. This permit may be revoked at any time if, in the opinion of the Development Authority, the proposed development has become detrimental or otherwise incompatible with the amenities of the neighbourhood.
10. The sign shall be:
  - a. A minimum of 20 meters from regulatory signs, and
  - b. A minimum of 7 meters (23 feet) and a maximum setback of 10 meters (33 feet) from the curb/sidewalk along 100<sup>th</sup> Street.
11. The sign shall be placed on site and is not permitted to be placed on any County lands and/or within the Road Right of Way.
12. The sign shall be a minimum of 2 meters in height from the bottom of the sign above the curb/sidewalk.
13. The site and sign shall be kept in a safe, clean, and tidy condition, or may be required to be renovated or removed.
14. The sign shall:
  - a. Not obstruct the orderly and safe flow of vehicular and pedestrian traffic,

\_\_\_\_\_  
\_\_\_\_\_

- b. Not unduly interfere with the amenities of the district,
  - c. Not materially interfere with or affect the use, enjoyment or value of neighbouring properties, and
  - d. Not create visual or aesthetic blight.
15. Illumination of any signs must not negatively affect, nor pose a safety hazard to, an adjacent site or street.
  16. Wiring and conduits of any signs must be concealed from view.
  17. The internal sidewalk must tie into the county sidewalk.
  18. The curbs and parking area must have cement curbs that control the movement of vehicles.
  19. The front yard shall be landscaped to the satisfaction of the Development Authority. Landscaped strips are required between the parking area and the sidewalk (100 Street). The landscaped strips shall be a minimum of 3 meters (10 feet) in width and consist of a combination of grass, shrubs, and/or trees.
  20. All new building and site designs should emphasize a pedestrian friendly environment which must include ground floor walls, windows and doors that face a ROAD.
  21. Tree planting and landscaping shall extend from the street frontage to surround the front of the parking lot, to provide increased greenery and SCREENING. Location, spacing and species type shall be to the satisfaction of the Development Authority.
  22. A landscaping plan shall be submitted as part of a DEVELOPMENT PERMIT application.
  23. Consistent hard surfacing material shall be extended from the public sidewalk to the front of the building façade to maintain downtown visual identity.
  24. Ground level display windows shall be designed to maximize visibility and natural light flow. Kickplates shall not exceed 0.9m (3.0ft) in height measured from GRADE level.
  25. Glazing and frosting shall not exceed twenty-five percent (25%) of the surface area of a window. Where multiple glass panes are required, they shall be seamed together, to minimize visual interruption.
  26. Doorway recession depths shall not exceed the depth required to accommodate outward swinging doors.

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27. Architectural projections (such as awnings and lighting) shall not exceed the width of the sidewalk, measured from the property line.
28. A sufficient number of catch basins to drain the site shall be provided, to the satisfaction of the Development Authority.
29. No curb cut providing vehicle access onto the subject site shall:
  - a. Be within 6.0m (19.7ft) from the nearest corner of an intersection of two roads;
  - b. Have a width greater than 10.7m (35.1ft);
  - c. Be located closer than 6.0m (19.7ft) from an adjacent curb cut on the same side of a site and measured along the LOT LINE.
30. No construction or development is allowed on a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
31. **This permit approval is subject to the access to the property being constructed to County standards.** PRIOR to installation of a new access or changing location of existing access, complete a Request to Construct an Access form by contacting the Operations Department for Mackenzie County at (780) 928-3983. Access to be constructed at the developers' expense.
32. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.
33. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

## CARRIED

### 6. SUBDIVISIONS

- a) **03-SUB-22 Mackenzie County (100A Street)  
1.69 acre Subdivision (7 lots) in "LC-MS"  
Plan 762 0383; ; OT (La Crete)**

**MPC 22-03-30**    **MOVED** by William Wieler

That Subdivision Application 03-SUB-22 in the name of Mackenzie County on Plan 762 0383; ; OT be APPROVED with the following

\_\_\_\_\_  
\_\_\_\_\_

conditions:

1. This approval is for a subdivision containing seven (7) lot(s), totalling 1.69 acres (0.68 hectares).
2. The Applicant/Developer shall enter into and abide by a Development Agreement with Mackenzie County which shall contain, but is not limited to:
  - a) The proposed subdivision shall be consolidated with the adjacent (west) property prior to any development taking place on the proposed subdivision;
  - b) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration,
  - c) Provision of utility rights-of-way as required by Mackenzie County, ATCO Electric, TELUS, Northern Lights Gas Co-op, and others,
  - d) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached,
  - e) **Mackenzie County shall not be held liable for any concerns, issues or damages related to and/or resulting from the water tables and any other water problems as a result of any low land levels of the proposed development. It is the responsibility of the developer to ensure that adequate drainage and other precautions are taken to avoid water seepage into the dwellings/basement and/or flooding of the basement, and/or any ancillary buildings.**

**CARRIED**

- b) **04-SUB-22 Fort Vermilion School Division  
1.8 acre Subdivision (1 lot) in "H-R1"  
Plan 762 1591; A; 4 (Fort Vermilion)**

**MPC 22-03-31**    **MOVED** by Tim Driedger

That Subdivision Application 04-SUB-22 in the name of Fort Vermilion

\_\_\_\_\_  
\_\_\_\_\_

School Division on Plan 762 1591; A; 4 be APPROVED with the following conditions:

1. This approval is for a subdivision containing one (1) lot, 1.8 acres (0.728 hectares).
2. The Applicant/Developer shall enter into and abide by a Development Agreement with Mackenzie County which shall contain, but is not limited to:
  - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality,
  - b) Provision of a road and access to both the subdivision and the balance of the lands in accordance with Mackenzie County standards at the developer's expense,
  - c) **Provision of a storm water management plan. Contact Planning and Development staff at (780) 928-3983 to discuss the requirements for your subdivision.**
  - d) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration,
  - e) Provision of utility rights-of-way as required by ATCO Electric, TELUS, Northern Lights Gas Co-op, and others,
  - f) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached,
  - g) **Mackenzie County shall not be held liable for any concerns, issues or damages related to and/or resulting from the water tables and any other water problems as a result of any low land levels of the proposed development. It is the responsibility of the developer to ensure that adequate drainage and other precautions are taken to avoid water seepage into the dwellings/basement and/or flooding of the basement, and/or any ancillary buildings.**

CARRIED

\_\_\_\_\_  
\_\_\_\_\_

**c) 05-SUB-22 Mackenzie County  
1.8 acre Boundary Adjustment in "I"  
Plan 782 0147; ; 14 & Plan 782 0147; ; 13R  
(La Crete)**

**MPC 22-03-32**    **MOVED** by David Driedger

That Subdivision Application 05-SUB-22 in the name of Mackenzie County on Plan 782 0147; ; 13R be APPROVED with the following conditions:

1. This approval is for a boundary adjustment, 1.8 acres (0.728 hectares).
2. The Applicant/Developer shall enter into and abide by a Development Agreement with Mackenzie County which shall contain, but is not limited to:
  - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality;
  - b) The subdivided lands must be consolidated with the adjacent parcel (Plan 782 0147; ; 14);
  - c) Provision of a storm water management plan. Contact Planning and Development staff at (780) 928-3983 to discuss the requirements for your subdivision;**
  - d) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration;
  - e) Provision of utility rights-of-way as required by ATCO Electric, TELUS, Northern Lights Gas Co-op, and others;
  - f) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached;
  - g) Mackenzie County shall not be held liable for any concerns, issues or damages related to and/or resulting from the water tables and any other water**

\_\_\_\_\_  
\_\_\_\_\_

**problems as a result of any low land levels of the proposed development. It is the responsibility of the developer to ensure that adequate drainage and other precautions are taken to avoid water seepage into the dwellings/basement and/or flooding of the basement, and/or any ancillary buildings.**

**CARRIED**

**7. MISCELLANEOUS ITEMS**

- a) Bylaw 1254-22 Land Use Bylaw Amendment to Rezone Part of SE 8-106-15-W5M Hamlet Residential 1B “H-R1B” To Institutional “I”**

**MPC 22-03-33      MOVED** by Jacquie Bateman

That the Municipal Planning Commission recommend to Council to APPROVE Bylaw 1254-22 being a Land Use Bylaw Amendment to Rezone Part of SE 8-106-15-W5M from Hamlet Residential 1B “H-R1B” to Institutional “I” to accommodate a church, subject to public hearing input.

**CARRIED**

**8. IN CAMERA**

- a) None**

**9. MEETING DATES**

- ❖ Thursday, March 24<sup>th</sup> , 2022 @ 10:00 a.m. in Fort Vermilion
- ❖ Thursday, April 14<sup>th</sup> , 2022 @ 10:00 a.m. in La Crete
- ❖ Thursday, April 28<sup>th</sup> , 2022 @ 10:00 a.m. in Fort Vermilion

**10. ADJOURNMENT**

**MPC 22-03-34      MOVED** by Tim Driedger

That the Municipal Planning Commission Meeting be adjourned at 10:17 a.m.

**CARRIED**

These minutes were adopted this 24<sup>th</sup> day of March, 2022.

\_\_\_\_\_  
\_\_\_\_\_

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Erick Carter, Chair

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Mackenzie County

# REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>March 23, 2022</b>
<b>Presented By:</b>	<b>Grant Smith, Agricultural Fieldman</b>
<b>Title:</b>	<b>Agricultural Service Board Meeting Minutes</b>

**BACKGROUND / PROPOSAL:**

The unapproved minutes of the March 9, 2022 Agricultural Service Board meeting are attached.

**OPTIONS & BENEFITS:**

N/A

**COSTS & SOURCE OF FUNDING:**

N/A

**SUSTAINABILITY PLAN:**

N/A

**COMMUNICATION:**

N/A

Author: C. Sarapuk Reviewed by: \_\_\_\_\_ CAO: \_\_\_\_\_

**RECOMMENDED ACTION:**

- Simple Majority       Requires 2/3       Requires Unanimous

That the unapproved Agricultural Service Board meeting minutes of March 9, 2022 be received for information.

Author: C. Sarapuk      Reviewed by: \_\_\_\_\_      CAO: \_\_\_\_\_



**MACKENZIE COUNTY  
AGRICULTURAL SERVICE BOARD MEETING**

**March 9, 2022  
9:00 a.m.  
La Crete**

<b>PRESENT:</b>	Ernie Peters	ASB Chair
	David Driedger	Councillor
	Joe Peters	Member at Large
	Anthony Peters	Member at Large
	George Fehr	Member at Large
<b>REGRETS:</b>		
<b>ALSO PRESENT:</b>	Grant Smith	Agricultural Fieldman
	Byron Peters	Interim Chief Administrative Officer
	Colleen Sarapuk	Administrative Officer (Recording Secretary)
	Dave Schellenberg	Assistant Agricultural Fieldman

Minutes of the Mackenzie County Agricultural Service Board meeting held on December 17, 2021.

**CALL TO ORDER: 1. a) Call to Order**

Councillor Peters called the meeting to order at 9:00 am

**AGENDA: 2. a) Adoption of Agenda**

**MOTION ASB 22-03-01 MOVED** by Councillor Driedger

That the agenda be adopted as presented

**CARRIED**

**PREVIOUS MINUTES 3.a) Minutes of the November 9, 2021 ASB Minutes**

**MOTION ASB 22-03-02 MOVED** by Joe Peters

That the minutes of the December 17, 2021 ASB meeting be approved as presented.

**CARRIED**

**ACTION LIST**

**4.a) Action List**

**MOTION ASB 22-03-03**

**MOVED** by Anthony Peters

That the Action List be received for information.

**CARRIED**

**DELEGATION**

**5. a) None**

**MOTION ASB 22-03-04**

**6.a) Ag Fieldman Report**

**MOVED** by Councillor Driedger

That the Ag Fieldman Report be received for information

**CARRIED**

**MOTION ASB 22-03-05**

**6.b) Spring Ditch Maintenance**

**MOVED** by Joe Peters

That Spring Ditch Maintenance be received for information.

**CARRIED**

**MOTION ASB 22-03-06**

**6.c) Erosion Control Systems Information**

**MOVED** Anthony Peters

That the Erosion Control Systems Information be received for information.

**CARRIED**

**MOTION ASB 22-03-07**

**6. d) ASB021 Weed Control Policy**

**MOVED** by George Fehr

That a recommendation be made to Council to amend ASB021 Weed Control Policy as discussed.

**CARRIED**

**6.e ) Do Not Spray Program Review**

**MOTION ASB 22-03-08**

**MOVED** by George Fehr

That the Do Not Spray Program Review be received for information.

**CARRIED**

**6.f) AAFC/AAC Next Policy Framework**

**MOTION ASB 22-03-09**

**MOVED** by Councillor Driedger

That the AAFC/AAC Next Policy Framework be TABLED until the next Agricultural Service Board

**CARRIED**

**6.g) Water Pump**

**MOTION ASB 22-03-10**

**MOVED** by Anthony Peters

That the Water Pump presentation be received for information.

**CARRIED**

**6.h) Municipal Development Plan**

**MOTION ASB 22-03-11**

**MOVED** by George Fehr

That the Municipal Development Plan be TABLED and brought to the next ASB meeting

**CARRIED**

**SET NEXT MEETING  
DATE**

**8.a) Next Meeting Date**

The next ASB meeting will be held at the call of the Chair

**ADJOURNMENT**

**9.a) Adjournment**

**MOTION ASB 22-12**

**MOVED** by Joe Peters

That the Agricultural Service Board Meeting be adjourned at 12:00 p.m.

**CARRIED**

These minutes will be presented for approval at the next Agricultural Service Board Meeting.

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Ernie Peters, Chair

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Grant Smith, Agricultural Fieldman

Unapproved



Mackenzie County

# REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>March 23, 2022</b>
<b>Presented By:</b>	<b>Byron Peters, Interim Chief Administrative Officer</b>
<b>Title:</b>	<b>Information/Correspondence</b>

## **BACKGROUND / PROPOSAL:**

The following items are attached for your information, review, and action if required.

- Council Action List
- Census Results
- RMA Cellular Program
- Alberta Health Services – Help Shape EMS in Alberta
- 2022-02-16 REDI Meeting Minutes

## **OPTIONS & BENEFITS:**

## **COSTS & SOURCE OF FUNDING:**

## **SUSTAINABILITY PLAN:**

## **COMMUNICATION / PUBLIC PARTICIPATION:**

## **POLICY REFERENCES:**

Author: C. Sarapuk Reviewed by: C. Sarapuk CAO: \_\_\_\_\_

**RECOMMENDED ACTION:**

Simple Majority       Requires 2/3       Requires Unanimous

That the information/correspondence items be accepted for information purposes.

Author: C. Sarapuk      Reviewed by: \_\_\_\_\_      CAO: \_\_\_\_\_

## Mackenzie County Action List as of March 8, 2022

### *Council and Committee of the Whole Meeting Motions Requiring Action*

Motion	Action Required	Action By	Status
<b>February 22, 2016 Council Meeting</b>			
16-02-135	That the County covers the additional cost of the survey on Plan 5999CL, Lot E to date and have administration release a copy of the report to the landowner informing them that the initial investigation survey has been completed.	Byron	Refer to Motion 18-06-411  In progress. Meeting with landowners.  Impacted by 2020 flood.
<b>June 12, 2018 Council Meeting</b>			
18-06-432	That the County apply to Alberta Environment & Parks for a bank stabilization and clean-up along the Peace River in the Hamlet of Fort Vermilion as a result of the ice jam flooding event.	Jen & Jeff	Engineers report submitted to DRP. Awaiting final review and approvals prior to proceeding
<b>October 9, 2018 Regular Council Meeting</b>			
18-10-763	That administration proceeds with the water diversion license's as discussed.	John	Have contacted AE to restart Project. Waiting on Meeting invite
<b>November 5, 2019 Regular Council Meeting</b>			
19-11-676	That Mackenzie County representatives appointed to a provincial task force must provide regular written reports to council, shall immediately forward all task force material and information to council and CAO, and shall receive specific, prior approval from council to represent views or negotiate on behalf of the County.	Council	Written Report Needed.
<b>January 29, 2020 Regular Council Meeting</b>			
20-01-055	That Administration move forward with applying for Recreational Leases for the Bistcho Lake cabin areas and consideration be given to the work being done by the Caribou Sub-regional Task Force.	Don	On hold. Pursuing reinstatement of commercial fishing.
<b>June 5, 2020 Special Council Meeting</b>			
20-06-334	That administration continues to support a community recovery plan that includes a community engagement component.	DRT	Ongoing
<b>July 15, 2020 Regular Council Meeting</b>			
20-11-744	That the concepts and guidance provided within the La Crete Industrial Growth Strategy be incorporated into County planning documents.	Byron	Incorporated into the MDP 2022 Budget Request
<b>November 25, 2020 Regular Council Meeting</b>			

Motion	Action Required	Action By	Status
20-11-748	That Administration proceed in developing an offsite levy bylaw for the benefitting area of the La Crete South Sanitary Trunk Sewer for the purpose in recovering all costs associated with the sanitary sewer trunk improvements.	Byron	Working on draft offsite levy bylaw. No Change
December 16, 2020 Budget Council Meeting			
20-12-799	That the County lobby the provincial government (Red Tape Reduction) to consolidate grazing leases into a single tax roll to assist the province and the municipality to reduce red tape.	Byron	In progress
January 27, 2021 Regular Council Meeting			
21-01-075	That administration proceed with the land sale of Plan 082 6817, Block 3, Lots 11MR & 12MR for the purpose of consolidation.	Caitlin	<b>COMPLETE</b>
March 9, 2021 Regular Council Meeting			
21-03-185	That administration include Option 4 - being place a new building on higher ground (new location) in the flood recovery work for the Fort Vermilion Airport, and that a detailed budget amendment to fund the works be presented to council prior to issuing a tender for the recovery/mitigation works.	Byron	<b>RFP – Opened at Dec. 16<sup>th</sup> Meeting. Mtg. admin reviewing Motion: 21-12-887</b>
March 24, 2021 Regular Council Meeting			
21-03-246	That administration be authorized to proceed with the sale of the land and transfer of title for amalgamation back into the quarter.	Caitlin	<b>COMPLETE</b>
May 11, 2018 Regular Council Meeting			
21-05-419	That administration develop a Charitable Donations Policy.	Jen	<b>COMPLETE</b>
May 26, 2021 Regular Council Meeting			
21-05-464	That administration proceed with upgrading the airport lighting at the Fort Vermilion (Wop May) Airport from halogen to LED.	Byron	In Progress
June 8, 2021 Regular Council Meeting			
21-06-498	That Mackenzie County attempt to gain representation in the next policy framework replacing Canadian Agriculture Partnership.	Grant	<b>Presented at 2022-03-19 ASB Meeting – TABLED until next ASB meeting</b>
September 14, 2021 Regular Council Meeting			
21-09-623	That second reading be given to Bylaw 1231-21 being the La Crete Offsite Levy Bylaw be tabled until further date.	Byron	TABLED
21-09-637	That administration obtain required approvals and agreements with affected landowners for the West La Crete Road ditch cleanout.	Grant	In Progress



<b>Motion</b>	<b>Action Required</b>	<b>Action By</b>	<b>Status</b>
21-09-644	That a commemorative sign be placed at the Heritage Centre in La Crete and the Fort Vermilion lean-to museum highlighting the contribution that Bill Neufeld had in the paving of the Hwy 88 Connector.	Don/Byron	Ongoing. Jan 1 <sup>st</sup> Draft
21-09-658	That administration work with the Fort Vermilion School Division to complete a trade and land transfer for properties adjacent to the La Crete Distribution Pumphouse and Fort Vermilion Public School.	Byron	Transfers signed
<b>October 12, 2021 Budget Council Meeting</b>			
21-10-696	That Administration proceed with the sale of the closed portions of 100A Street to adjacent landowners at assessed value with all associated costs being borne by the buyer with the exception of those costs associated with registration of a waterline URW where required.	Caitlin	Surveyed – Subdivision application submitted
21-10-697	That the north portions of 100A Street (adjacent landowners) be sold back for the same price it was originally purchased to the adjacent landowners with all associated costs being borne by the applicant.	Caitlin	In Progress
<b>October 27, 2021 Regular Council Meeting</b>			
21-10-769	That the Community Services Committee analyze Mackenzie County's Solid Waste requirements at the Waste Transfer Stations and bring back its findings and recommendations no later than August 2022, prior to future budget deliberations	Don	First Review – 2022-02-03 Community Services Committee meeting
<b>November 9, 2021 Regular Council Meeting</b>			
21-11-772	That the Commercial Business Incentive Options be brought a Committee of the Whole meeting for further discussion.	Byron	In Progress
<b>November 30, 2021 Regular Council Meeting</b>			
21-11-794	That administration bring budget options to a future council meeting for a plow truck for Zama.	Willie	
21-11-813	That a letter be sent to the Minister of Justice and Solicitor General outlining the successes with RCMP and the oversight of the real problem which is justice.	Carrie/Byron	Assistance from Councillor Wardley
<b>December 14, 2021 Regular Council Meeting</b>			
21-12-854	That Policy DEV001 & DEV007 be brought back to Council for review.	Caitlin	Administration to research options for ROW urban standard development
<b>January 7, 2022 Budget Council Meeting</b>			
22-01-004	That \$200,000 from the Road Reserve be allocated for bridges.	Jen	Policy Development required – transfer noted in Budget
<b>January 11, 2022 Regular Council Meeting</b>			

Motion	Action Required	Action By	Status																
22-01-017	That administration proceed with land purchase as discussed, with funding coming from the Gravel Reserve Project.	Jeff	In Progress																
22-01-020	That administration negotiate and/or verify costs and scope of work for the Fort Vermilion Airport Flood Recovery Phase 3 tender with the current bidder and bring back a recommendation to the next council meeting.	Byron																	
22-01-034	<p>That administration arrange meetings with the following Ministries to discuss priority topics during the Rural Municipalities of Alberta (RMA) spring convention in March 2022 in Edmonton.</p> <table border="1" data-bbox="321 653 964 1297"> <thead> <tr> <th data-bbox="321 653 646 680">Ministry</th> <th data-bbox="646 653 964 680">Priority Topics</th> </tr> </thead> <tbody> <tr> <td data-bbox="321 680 646 793">Minister of Agriculture, Forestry &amp; Rural Development</td> <td data-bbox="646 680 964 793">Land Transfer Grazing Lease &amp; Grazing Reserves- Fire Smart Rural Broadband Internet</td> </tr> <tr> <td data-bbox="321 793 646 850">Minister of Municipal Affairs</td> <td data-bbox="646 793 964 850">MSI Funding Mackenzie Restructuring</td> </tr> <tr> <td data-bbox="321 850 646 932">Minister of Jobs Economy &amp; Innovation</td> <td data-bbox="646 850 964 932">Tourism Development of Crown Land</td> </tr> <tr> <td data-bbox="321 932 646 1014">Minister of Health</td> <td data-bbox="646 932 964 1014">Emergency Medical Services General Health Concerns</td> </tr> <tr> <td data-bbox="321 1014 646 1071">Minister of Advanced Education</td> <td data-bbox="646 1014 964 1071">Secondary Education Mandating Vaccinations</td> </tr> <tr> <td data-bbox="321 1071 646 1098">Minister of Transportation</td> <td data-bbox="646 1071 964 1098">MELT Program</td> </tr> <tr> <td data-bbox="321 1098 646 1297">Minister of Environment &amp; Parks</td> <td data-bbox="646 1098 964 1297">Tourism on Crown Campground Leases 10 year Plans Land Procurement north of Zama Proposed changes to Fisheries Regulations</td> </tr> </tbody> </table>	Ministry	Priority Topics	Minister of Agriculture, Forestry & Rural Development	Land Transfer Grazing Lease & Grazing Reserves- Fire Smart Rural Broadband Internet	Minister of Municipal Affairs	MSI Funding Mackenzie Restructuring	Minister of Jobs Economy & Innovation	Tourism Development of Crown Land	Minister of Health	Emergency Medical Services General Health Concerns	Minister of Advanced Education	Secondary Education Mandating Vaccinations	Minister of Transportation	MELT Program	Minister of Environment & Parks	Tourism on Crown Campground Leases 10 year Plans Land Procurement north of Zama Proposed changes to Fisheries Regulations	Byron/Carrie	In Progress
Ministry	Priority Topics																		
Minister of Agriculture, Forestry & Rural Development	Land Transfer Grazing Lease & Grazing Reserves- Fire Smart Rural Broadband Internet																		
Minister of Municipal Affairs	MSI Funding Mackenzie Restructuring																		
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Minister of Health	Emergency Medical Services General Health Concerns																		
Minister of Advanced Education	Secondary Education Mandating Vaccinations																		
Minister of Transportation	MELT Program																		
Minister of Environment & Parks	Tourism on Crown Campground Leases 10 year Plans Land Procurement north of Zama Proposed changes to Fisheries Regulations																		
<b>February 2, 2022 Regular Council Meeting</b>																			
22-02-070	That a letter be sent to the Town of High Level requesting support for the 2019 Chuckegg Wildfire Disaster Recovery Program Claim.	Byron																	
22-02-085	<p>That administration move forward with the application process to purchase the following and bring back to Council any future costs related to the purchase such as FNC, survey and assessed value for deliberation and approval.</p> <p>PLS140031 PLS170002 PLS180022 PLS180027 PLS190005 La Crete Ferry Campground</p>	Don/Caitlin	In Progress																

Motion	Action Required	Action By	Status
	Atlas Landing Area Bridge Campsite Machesis Lake Campground Wadlin Lake Campground		
<b>February 16, 2022 Regular Council Meeting</b>			
22-02-103	That administration enter into a tax payment agreement with Tallahassee Exploration Inc. as discussed.	Jen	In progress with legal
22-02-104	That the property for sale on Tower road proceed as discussed.	Jen	In progress preparing advert, and updating website
22-02-107	That the 2022 budget be amended by \$13,000 for the rental and timber salvage fee associated with Recreation Lease REC-100008, one time project, La Crete Walking Trail LOC with funding coming from the General Operating Reserve.	Jen	
22-02-108	That Administration move forward to renew the Campground Caretakers contract to operate the Campgrounds at Hutch Lake and Wadlin Lake for the 2022 season and for administration to advertise for a caretaker at Machesis Lake Campground.	Don	
22-02-109	That the 2022 Capital budget be amended to include an Electric Olympia (Zamboni) project with funding coming from Municipal Climate Change Action Centre Grant in the amount of \$50,000, and Other Sources/La Crete Recreation Society in the amount of \$126,500.	Jen	
22-02-110	That the 2022 Operating Budget be amended by \$432,266 once the RSSA, and other agreements are signed by both parties with funding coming from the General Operating Reserve.	Jen	
22-02-120	That administration bring back options regarding insurance	Jen	
22-02-137	That Mackenzie County prepare to put in a regional bid to host the 2026 Alberta Winter or Summer Games.		
<b>March 8, 2022 Regular Council Meeting</b>			
22-03-146	That administration proceed with land purchases as discussed.	Jen	
22-03-147	That the 2021 Insurance Summary Report up to and including March 3, 2022, be received for information and that administration proceed as discussed.	Jeff	
22-03-150	That the La Crete Residential Waste Collection contract be extended for a period of one (1) year as per the current terms and conditions.	Don	

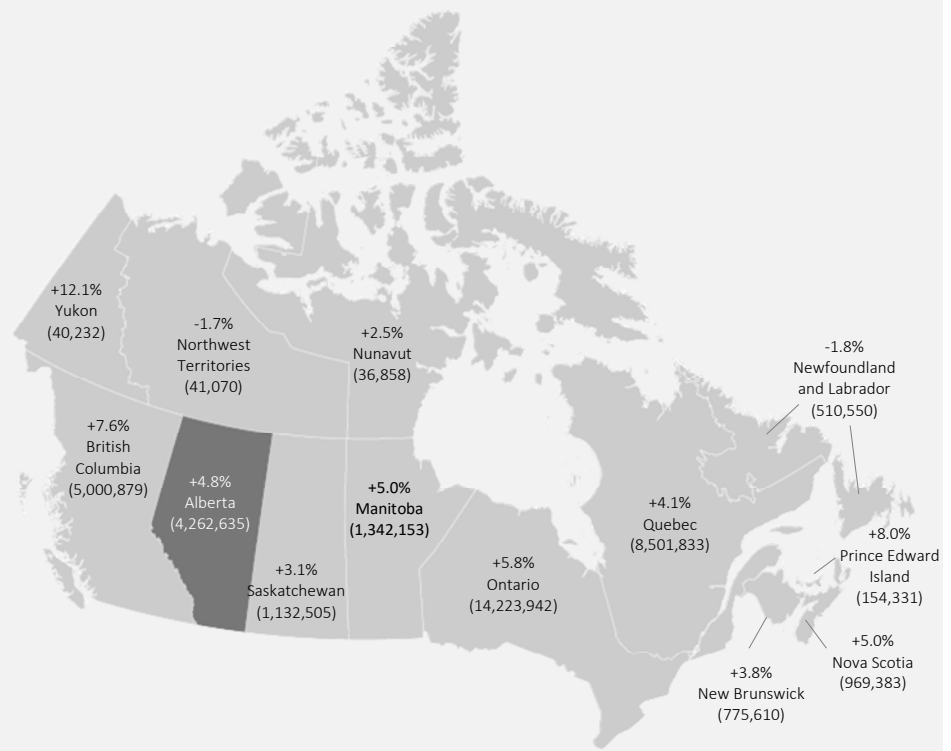
<b>Motion</b>	<b>Action Required</b>	<b>Action By</b>	<b>Status</b>
22-03-151	That FIN034 Charitable Donation Receipt Policy be approved as presented.	Jen	<b>COMPLETE</b>
22-03-152	That the Sprinkler Trailers (2) purchased to assist with the Chuckegg Wildfire be funded from the Vehicle and Equipment Reserve in the amount of \$186,000 for the County's portion of costs.		<b>COMPLETE</b>
22-03-154	That \$1,000,000 be reallocated from the Unrestricted Surplus to the Gravel Reclamation reserve.	Jen	<b>COMPLETE</b>
22-03-155	That administration bring back the Gravel Reclamation Reserve Policy for amendment as discussed.	Jen	In progress
22-03-156	That the provision of insurance coverage to the Mackenzie Ski Hill Society, on a cost recovery basis, through the Jubilee Additional Named Insured Program be approved.		<b>COMPLETE</b>
22-03-159	That in 2022, \$12,034 from the Incomplete Development Reserve be allocated to the General Operating Reserve.	Jen	<b>COMPLETE</b>
22-03-160	That in 2021, \$124,773 from the Non-Profit Organizations Reserve be allocated to the Grants to Other Organizations Reserve.	Jen	<b>COMPLETE</b>
22-03-161	That in 2021, \$109,224 from the Incomplete Airport Reserve be allocated to the General Capital Reserve.	Jen	<b>COMPLETE</b>
22-03-162	That in 2021, \$9,000 from the Incomplete Waste Reserve be allocated to the General Capital Reserve.	Jen	<b>COMPLETE</b>
22-03-163	That in 2021, \$96,904 from the Incomplete Recreation Reserve be allocated to the Recreation and Parks Reserve.	Jen	<b>COMPLETE</b>
22-03-164	That \$16,500 from the 2021 operating budget be contributed to the Bursaries Reserve, as per Policy ADM049 – Bursaries and RESV017 – Bursaries Reserve.	Jen	<b>COMPLETE</b>
22-03-165	That the 2021 One Time Projects budget be amended as follows: MOST funding – COVID 19 asst. project increase of \$21,688 with funding coming from the Grants to Other Organizations Operating Budget.	Jen	<b>COMPLETE</b>
22-03-166	That Offsite Levies/Frontage revenues in 2021 of \$385,676 be contributed to the Off-Site Levy Reserve.	Jen	<b>COMPLETE</b>
22-03-167	That Gravel Aggregate revenue in 2021 of \$111,686 be contributed to the Gravel Reclamation Reserve.	Jen	<b>COMPLETE</b>

<b>Motion</b>	<b>Action Required</b>	<b>Action By</b>	<b>Status</b>
22-03-168	That Municipal Reserve revenue in 2021 of \$271,084 be contributed to the Municipal Reserve.	Jen	<b>COMPLETE</b>
22-03-169	That the 2021 Operating Budget be amended by \$57,222 for the Overburden Removal Project, with funding coming from the General Operating Reserve.	Jen	<b>COMPLETE</b>
22-03-170	That the 2021 budget be amended by \$20,223 for the ZA-Re-Shingle Hall Project with funding coming from the following: <ul style="list-style-type: none"> <li>- ZA-Water Repair in Furnace Room in the amount of \$8,338 from Grants to Other Organization Reserve funding;</li> <li>\$11,885 from the Grants to Other Organization Reserve.</li> </ul>	Jen	<b>COMPLETE</b>
22-03-174	That Mackenzie County create an educational campaign to raise awareness and to promote care of County infrastructure to fund maintenance cost with potential input from ratepayer meetings.	Carrie	
22-03-175	That administration proceed with amending the PW010 Road Protection Agreement Policy as discussed and bring back to the next Council meeting.	Jeff	
22-03-176	That administration conduct an operations review in regards to Public Work operations in hamlet for Council review.	Jeff	
22-03-179	That administration proceed with the closure of the undeveloped road allowance between SW 17-106-12-W5M and NW 8-106-12-W5M for the purpose of sale and consolidation with the adjacent parcels.	Caitlin	
22-03-180	That Mackenzie County sell the undeveloped road allowance for market value, subject to the registration of a road closure between SW 17-106-12-W5M and NW 8-106-12-W5M.	Caitlin	
22-03-182	That the 2022 Budget be amended to include \$75,000 for the SE 10-106-15-W5M – La Crete East Waterline Oversizing project with funding coming from the Water/Sewer Infrastructure Reserve.	Jen	<b>COMPLETE</b>
22-03-184	That the Viability Assessment be made public to Mackenzie County ratepayers.	Carrie	<b>COMPLETE</b>
22-03-185	That the membership for the Federation of Canadian Municipalities Membership be renewed for 2022.	Carrie	
22-03-187	That the Member-at-Large positions for the Subdivision and Development Appeal Board and the Assessment Review Board be advertised.	Carrie	<b>COMPLETE</b>

Motion	Action Required	Action By	Status
22-03-188	That May 9 – 13, 2022 be proclaimed as “Economic Development Week”.	Byron	
22-03-190	That administration bring back options for local golf tournament sponsorship.	Jeff	
22-03-191	That Mackenzie County sponsor the Peewee, Junior, and Senior Mini Broncs event and the Children’s Prizes for both days and make payment to the High Level Agricultural Society in the amount of \$2180 for the 52nd Annual High Level Rodeo.	Jen	

# ALBERTA

## 2021 Census Highlights Population & Dwelling Counts



### ALBERTA HIGHLIGHTS

Total Population 2021: **4,262,635**  
 Total Population 2016: **4,067,175**  
 Growth (2016 to 2021): **+4.8%**

### CANADA HIGHLIGHTS

Total Population 2021: 36,991,981  
 Total Population 2016: 35,151,728  
 Growth (2016 to 2021): +5.2%

### ALBERTA MUNICIPALITIES (Population over 5,000) Fastest Growing (2016 to 2021)

Cochrane, T	32,199	+24.5%
Airdrie, CY	74,100	+20.3%
Beaumont, CY	20,888	+19.7%
Mackenzie County, SM	12,804	+14.6%
Canmore, T	15,990	+14.3%

T = Town; CY = City; SM = Specialized municipality

### CENSUS LINKS

[Data products, 2021 Census](#)

[Analytical products, 2021 Census](#)

### UPCOMING WEBINARS

[Statistics Canada Webinars](#)



**Hello Valued Members,**

We are pleased to inform you of some significant changes to the RMA Cellular Program. Due to your continued participation in the Program, we have successfully negotiated a new contract with the cellular service provider, Telus. By leveraging the aggregated size of the account, we have increased the available features and data, reduced the cost of some rate plans, and negotiated annual credits!

Significant changes to the available features include:

- **Unlimited Int'l MMS/SMS text** – Members can now send unlimited texts (including picture, video, and sound clips) from Canada to anywhere in the world at no cost.
- **Increased Data Pool** – Monthly data plans now include 5GB of data for each smart device. The data pool is shared across the account for all data devices and will alleviate current data pool concerns.
- **Reduced monthly rate plans** – Voice-only rate plans have been reduced to \$20.
- **Free Visual Voicemail** – This feature is now free for all users.
- **Device Renewal Credit** – Members will receive an additional \$200 off device purchases when renewing/upgrading/purchasing a new device. This ensures \$0 phone options are available.
- **\$2 Int'l Calling Feature** - Members now have access to preferred pricing plans for international calling. Per minute rates vary with country called. (See attached country list for more info.)
- **Annual Smartphone Loyalty Credit** – All Members will receive an annual credit based on the total amount of smart devices on their account. Each device will receive a credit of \$60 on the 1<sup>st</sup>, 13<sup>th</sup>, and 25<sup>th</sup> month of the contract term starting in March 2022.

Please note that Telus will be implementing these new rate plans over the next month. This will be reflected on your monthly invoice in the form of line-item names. You will see many pro-rated charges on your next bill, and it will include more line-items than usual. **Note that there will be no increase in costs for any users.**

If you have any specific questions regarding any of the new rates, features, or credits, please contact me directly I am happy to answer any questions.

**Stevie Cameron**



Administration Officer

Customer Service

Cell: 587.988.8760 | [scameron@8760.ca](mailto:scameron@8760.ca) | [www.8760.ca](http://www.8760.ca)

***“Making the complex simple”***





RMA Cellular Program – Preferred International LD Rates

<b>Name</b>	Corp International LD (excl USA) - \$2	
<b>Voice Rate Details</b>	Monthly Access Rate	\$2
	LD Voice Rate/Minute	Region
	\$0.13/minute	Region 1 Countries
	\$0.32/minute	Region 2 Countries
	\$1.25/minute	Region 3 Countries
<b>Countries Included</b>	<p><b>Region 1 Countries:</b> Australia, Austria, Bangladesh, Belgium, China, Denmark, Dominican Republic, Finland, France, Germany, Greece, Hong Kong, Iceland, India, Ireland, Italy, Luxembourg, Macau, Mexico, Netherlands, New Zealand, Portugal, Singapore, Spain, Sweden, Switzerland, Taiwan, United Kingdom</p> <p><b>Region 2 Countries:</b> Afghanistan, Albania, Algeria, American Samoa, Andorra, Angola, Anguilla, Antigua and Barbuda, Argentina, Armenia, Aruba, Azerbaijan, Bahamas, Bahrain, Barbados, Belize, Benin, Bermuda, Bhutan, Bolivia, Bosnia and Herzegovina, Botswana, Brazil, British Virgin Islands, Brunei, Bulgaria, Burkina Faso, Cambodia, Cameroon, Cape Verde, Cayman Islands, Central African Republic, Chile, Colombia, Comoros, Costa Rica, Croatia, Cyprus, Czech Republic, Djibouti, Dominica, Ecuador, Egypt, El Salvador, Equatorial Guinea, Eritrea, Estonia, Ethiopia, Faroe Islands, Fiji, French Antilles, French Guiana, French Polynesia, French Territories Indian Ocean Region, Georgia, Ghana, Gibraltar, Grenada, Guadeloupe, Guam, Guatemala, Guyana, Haiti, Honduras, Hungary, Indonesia, Iran, Iraq, Israel, Ivory Coast, Jamaica, Japan, Jordan, Kenya, Korea (South), Kuwait, Kyrgyzstan, Laos, Lebanon, Lesotho, Libya, Liechtenstein, Lithuania, Macedonia, Malawi, Malaysia, Mali, Malta, Marshall Islands, Mauritius, Micronesia, Moldova, Mongolia, Montserrat, Mozambique, Myanmar, Namibia, Nepal, Netherlands Antilles, New Caledonia, Nicaragua, Niger, Nigeria, Northern Mariana Islands, Norway, Oman, Pakistan, Palau, Palestine, Panama, Paraguay, Peru, Philippines, Poland, Qatar, Romania, Russian Federation, Rwanda, San Marino, Saudi Arabia, Senegal, Serbia, Saint Maarten, Slovak Republic, Slovenia, South Africa, South Sudan, Sri Lanka, St. Kitts and Nevis, St. Lucia, St. Pierre and Miquelon, St. Vincent &amp; Grenadines, Sudan, Suriname, Swaziland, Syria, Tajikistan, Tanzania, Thailand, Trinidad and Tobago, Turkey, Turkmenistan, Turks and Caicos, Uganda, Ukraine, United Arab Emirates, Uruguay, Uzbekistan, Venezuela, Vietnam, Yemen, Zaire Republic (Congo Dem Rep), Zambia</p> <p><b>Region 3 Countries:</b> Ascension, Belarus, Burundi, Chad, Christmas Island, Congo, Cook Islands, Cuba, Diego Garcia, East Timor, Gabon, Gambia, Greenland, Guinea, Guinea-Bissau, Kiribati, Korea (North), Latvia, Liberia, Madagascar, Maldives, Mauritania, Monaco, Montenegro, Morocco, Nauru, Niue Island, Papua New Guinea, Sao Tome and Principe, Seychelles, Sierra Leone, Solomon Islands, Somalia, St. Helena, Togolese R., Tokelau, Tonga, Tunisia, Tuvalu, Vanuatu, Wallis and Futuna Islands, Western Samoa, Zimbabwe</p>	
<b>Terms and Conditions</b>	<p>Available as an add-on feature to be added to a voice or data plan for individual user</p> <p>Monthly charge provides access to the specified LD rate</p> <p>Charges recur monthly unless otherwise specified. Available during the remainder of the billing cycle and cannot be pro-rated.</p> <p>Rates are applicable to calls originating from Canada to the specified regions</p> <p>Cannot be combined with any TELUS rate plan, add-on, feature, passport or PPU option offering preferred LD rates in these regions or countries</p>	

Contact the Program Administrator, Ms. Stevie Cameron, to have the \$2 LD calling feature added to your line.

Stevie Cameron  
 Email: [scameron@8760.ca](mailto:scameron@8760.ca)  
 Phone: 587.988.8760

**From:** [Colleen Sarapuk](#)  
**To:** [Larissa Alook](#)  
**Subject:** Fw: Help Shape EMS in Alberta  
**Date:** March 18, 2022 9:25:21 AM  
**Attachments:** [image015.png](#)

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Begin forwarded message:

**From:** Darren Sandbeck <[Darren.Sandbeck@albertahealthservices.ca](mailto:Darren.Sandbeck@albertahealthservices.ca)>  
**Date:** March 17, 2022 at 4:14:16 PM MDT  
**Subject:** **Help Shape EMS in Alberta**



Message from  
Chief Paramedic Darren Sandbeck

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**To: Elected Officials (Mayors, Reeves and CAOs)**

***Help Shape EMS in Alberta***

We are writing today to invite you to take part in shaping the future of EMS in Alberta.

Emergency Medical Services (EMS) is a critical component of Alberta's healthcare system. EMS provides emergency response to 911 calls for patients across the province, as well as handling transfers for patients needing medical care between hospitals and medical facilities.

EMS is currently undertaking the creation of a long-term Provincial Service Plan for EMS. This EMS Service Plan will reflect how EMS integrates into Alberta's health system, and it will provide the vision and direction for EMS in Alberta for the next five years, as well as set out a clear roadmap on how to get there. This plan is to be completed by September 30, 2022.

To do this, we need to hear from those who depend on our care – Albertans. Our first step is to assess the current state of EMS, and we are doing this by launching our engagement website and a survey. We're asking for your involvement, and for you to share this information with your citizens and constituents:

1. First, please visit <https://together4health.albertahealthservices.ca/ems-service-planning> and sign up to subscribe to our project updates so you can take part in current and future EMS engagement opportunities.
2. Then, watch our 30 minute introductory video on the Together4Health site about the EMS Provincial Service Planning process. This video is optional, however it provides valuable background about EMS.
3. Finally, take our "Current State Survey" on the website which should only take about 5-10 minutes. Let us know what you think is working within EMS, and what isn't, so we can build on strengths and plan for improvements.

? *The current state survey will close April 8, 2022.*

AHS EMS and Alberta Health is looking forward to connecting with patients and families, frontline EMS and AHS staff, elected officials, Indigenous communities, contracted service partners, medical first responders, and other parts of the healthcare system now and over the coming months.

Thank you for giving us the opportunity to listen to your feedback as we develop a long-term strategic plan for EMS in Alberta, and please do share this opportunity with others so they may also offer their feedback and suggestions.

---

Sonia Garcia, Executive Associate

Emergency Medical Services | Office of the Chief Paramedic | [sonia.garcia@ahs.ca](mailto:sonia.garcia@ahs.ca) | 587.779.5755 | Cell: 403.689.4414 | she/her

Emergency Medical Services Employee Programs | Office of the Executive Director, EMS Employee Programs |

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**Board Meeting**  
**REDI Northwest Alberta**  
**APPROVED MINUTES**  
*Video Conference Call - Zoom*  
*February 16, 2022*  
*6:00 REDI Meeting*

**MEETING MINUTES**

**REDI Board Members Present**

Lisa Wardley, Chair, Mackenzie County  
Boyd Langford, Vice-Chair, Town of High Level  
Michelle Farris, Secretary / Treasurer, Town of Rainbow Lake  
Peter Braun, Mackenzie County  
Cheryll Welke, High Level Chamber of Commerce

**Staff & Guests**

Hayley Gavin, Land Use & Planning Manager, Town of High Level.  
Victor Solis, RED, Jobs, Economic & Innovation  
Andrew O'Rourke, REDI Manager

**1. CALL TO ORDER**

Chair Lisa Wardley called the meeting to order and declared quorum as all three executive members were in attendance at 6:10 pm.

**2. REVIEW & ADOPTION OF THE AGENDA**

**Motion:**

That REDI accept the agenda as presented.

**Moved by Peter Braun**

**Carried**

**3. MINUTES OF JANUARY 19, 2022, MEETING**

**Motion:**

That the minutes of January 19, 2022, REDI Meeting be accepted as presented

**Moved by Cheryll Welke**

**Carried**

**4. YTD FINANCIAL REPORT JANUARY 19, 2022**

**Motion:**

That the Year-to-Date January 19, 2022, Financial report be accepted.

**Moved by Boyd Langford**

**Carried**

**5. Chairs and Managers Report**

**Chairs Report**

The economic task force is back and forth, and they recently met with every ministry of the Alberta Government. There was also a presentation from the County for Grande Prairie with the

Alberta Council's lobbyist about a rail line to Peace Coupe BC and upgrade to highway 30 corridor. There will be tweaks under the final draft, and the final format will be ready at the end of the month. Penware – Premiers and western Premiers, Alaska & Yukon, NWT and nine US states. Meetings in Juno on the Alaska route were very well discussed, and the Presidential approval for crossing the border is still in place. They were requesting additional dollars for Yukon corridor infrastructure from the US to add rail connections. The School of Public Policy is undertaking a lot of work around corridors, High Level stakeholder engagement will be on March 02, 2022. FCM is also pushing for northern corridors, which will tag into Federal corridor funding.

## **Manager Report**

Met with Grande Prairie Innovation Network and spoke about promoting areas of innovation in the northern region and how GPRIN can impact, including providing a travelling 3D printer that can be moved between communities. Also met the La Crete Chamber of Commerce and promoted the Digital Economy Program and how it could help local businesses. In January, reporting for the CanExport grant was completed. Undertook some considerable research on potential economic engines for our region that could be in the two-five million-dollar category: peat moss, I-beam, lithium, and pressure-treated lumber.

### **Motion:**

**Moved by Peter Braun**

That the Chair's and Manager's verbal reports to be accepted as presented.

**Carried**

## **6. NEW BUSINESS**

### **i. Federal Census**

REDI board members discussed the release of the 2021 Federal Census. The census count will reflect funding to municipalities for the next five years. The federal census number is not far off the municipal census of 2017 & 2018. Now that Municipal Affairs Alberta will not accept municipal census. Can REDI assist member municipalities in pushing for changes in how the federal census is undertaken in the region? Contract municipalities or push RMA and AUMA for a resolution for rural and remote municipalities to undertake their own census. Many inaccuracies could be investigated further, for example, the number of dwellings added over the past ten years. Does it line up with development permits stats?

### **Motion:**

**Moved Cheryl Welke**

That the REDI board receive the Federal Census 2021 report for information.

**Carried**

### **ii. RMA & AUMA Membership**

There is an advocating and lobbying benefit to membership; REDI is already a member of RMA.

### **Motion:**

**Moved by Michelle Farris**

That REDI purchase an associate AUMA membership

**Carried**

**iii. EDA Economic Development Week (May 09-13)**

**Motion:**

**Moved by Cheryll Welke**

That REDI organizes with each of the three-member municipalities to declare Economic Development Week, and REDI coordinates the media portion of the event.

**Carried**

**iv. The Pea Protein Processing Action Plan**

A proposal to continue with the pea protein project by creating a site selection document, bringing local producers together to introduce the project, sending out information packages to potential investors, and creating a regional investment tour.

**Motion:**

**Moved by Michelle Farris**

That REDI proceeds with Pea Protein Processing Action Plan with a budget of \$6,000.

**Carried**

**v. Organic Alberta - Programs for Northwest Alberta**

Agronomy coaching (three one-on-one scholarships), crop rotations and soil health.

\$2,000 grant for small to medium businesses in the REDI region only – to assist with building new markets. To market organic products into a wide range of new markets to assist with market development and capacity-building initiatives.

**7. OLD BUSINESS**

**i. Digital Service Squad Update**

The digital service squad will provide services and technical support to eligible small businesses in the REDI geographic region at no cost to the business. In partnership with CFNWA, REDI received a \$32,000 grant from 'The Business Link' in November 2021. Board members were asked to assist in the search for a part-time staff member to fill the position. In early January, a new job posting was created, and web page landing sites were developed on REDI & CFNWA websites.

**ii. CanExport Rail Document**

Final review of the CanExport Transload Rail document. Changes to the La Crete short rail and US military pages were brought up. The document will be passed onto the Economic Corridor Taskforce in March. CanExport reporting to the Federal Government was completed before the deadline on January 31, 2022.

**iii. Energy Futures Labs**

Rainbow Lake Council met with MLA Dan Williams, Cenovus and E2D energy, and Mr. Williams will advocate for a geothermal project in Rainbow Lake. Rainbow Lake is looking for grant funding to sink a new test well for a direct heat approach in the community. REDI's future role will be investigating the downstream businesses that can optimize clean energy.

#### **iv. Ski Hill Video**

Video footage was captured of the ski hill in operation during January. In addition, the REDI board nominated Peter Braun to speak to the initial steps REDI took to facilitate the development of a ski hill within the region.

#### **v. Economic Corridor Taskforce Update**

The task force is wrapping up with one final last big push. There was a team meeting with 36 department staff from every arm of the Alberta Government in supporting roles assisting the task force. A presentation of northern Alberta taskforce activities included REDI's new CanExport rail videos. Infrastructure improvement and opportunities in the Treaty 8 region will be included in the final recommendations report to Premier. The GOA has extended the timeframe with requested additional next steps strategy in the final report.

### **9. ROUNDTABLE**

**Michelle Farris** – Rainbow Lake will have its winter Carnaval on March 05, including arena activities, snowblower races, scavenger hunt, and fireworks. The town is also undertaking its Firesmart project, which consists of a 100m cleared area, that will serve as a buffer for any wildfire activity; the project closes a threat from the southeast that was previously unmitigated.

**Cheryll Welke** – High Level Chamber is preparing for their AGM on February 22. The Chamber started an in-person membership drive along with a new online portal. There are a few open seats on the board. 2022 looks exciting for the Chamber, with a few opportunities to invigorate and partner with different organizations. The focus will be COVID recovery, growth and development.

**Peter Braun** – The new arena will be installing boards later this week, along with the outside ice rink. The Mackenzie County budget has been passed.

**Hayley Gavin** – Community engagement plan approved for the High Levels strategic planning project. Consultants are in High Level on March 7 to undertake strategic planning sessions with council. There has been a couple of revitalization grants submitted for High Level downtown area. The asset management grant from FCM was approved; the Northern Corridor session for March 02 will be advertised on our social media page along with posters around the community. Denny's, Pharasave and Starbucks will be opening at Park Plaza in the coming weeks.

**Victor Solis** – Still transitioning, looking over Kamies files and connecting with EDO in the region. No immediate plans to visit communities due to COVID restrictions. The Premier announced a three-step plan to remove all the restrictions. Hopefully have a face-to-face with stakeholders in the spring and summertime.

**Peter Braun** – The new La Crete outdoor rink is up and running, the boards are being installed in the indoor rink.

**Boyd Langford** – Frostival kicked off on Monday with Ice and White back in the community, with events spread out across the community. In addition, the Town of High Level was successful in getting additional \$800k funding to upgrade the runway lights at the airport.

**Lisa Wardley** – The Zama board received cabin development funding from Travel Alberta, and construction is underway, with a contract has awarded to frontline forestry. Teck Resources are

undertaking a 181km project on zink drilling in Zama all winter; also, in talks with Paramount Resources on lithium production in the area, NWSAR input sessions are on February 17. The Zama website has been active with nineteen calls for land sales, significantly increasing land transactions. All of our employers are extremely short-handed, leading employers to creative ways to bring in labour.

#### **10. ADJOURNMENT & NEXT MEETING**

The next REDI meeting will take place on March 16, 2022, at 6:00 pm via Zoom video communications.

**Motion:**

That the REDI meeting be adjourned at 7:38 pm.

**Carried**

**Moved by Peter Braun**

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Lisa Wardley Chair

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REDI Manager